

2025

**AUBURN ENLARGED CITY SCHOOL DISTRICT**

2026

## District Calendar & Parents' Guide



Cover: "The Forest of the Bears" by Austin Mitchell, Owasco Elementary, Grade 3

## Have a Great 2025-2026 School Year!

The Auburn Enlarged City School District (AECSD) is located in Cayuga County in Central New York. The district serves 4,316 students through a total of 7 schools. Five Elementary schools: Casey Park, Genesee, Herman, Owasco and Seward (Grades K-6), Auburn Junior High School (Grades 7-8), and Auburn High School (Grades 9-12).

### Parent/Guardian

**Are your emergency numbers up to date?** If not, please call your child's school today!

### Tech Help:

iHelp Telephone: (315) 255-8863  
Email: [iHelp@aecsd.education](mailto:iHelp@aecsd.education)

Check out the Parent Technology Resources Link for Google Classroom Parent Guides, SchoolTool Help, Chromebook Tips, and other helpful resources on the Technology webpage found under Departments on the AECSD Homepage:

<https://www.aecsd.education>

## SPEAK UP FOR SAFETY

Share concerns about  
your classmates  
or school safety.

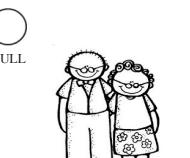
### EASILY REPORT:

- Bullying
- Planned Fights
- Students in crisis
- Threats of violence
- Weapons in school
- Other urgent situations



**“Classical” Jaziyah Estes-Johnson, AHS Class of 25  
Silver Key Award**

# September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																										
	 <b>NO SCHOOL</b>	1  <b>First Day of School</b> Marking Period 1 Begins	2	3	4	5  <b>Library Card Sign-Up Month</b>																																																																																										
 <b>Grandparents Day</b> Corn Moon	7 	8 District Parent Council Mtg. 6:30 PM @ Tubman	9 International Literacy Day	10	11 Instrument Recruitment Night, Casey Park 6-7 PM	12 Patriot Day																																																																																										
14 Maroon Vanguard Harvest of Sound @ Holland Stadium	15  AJHS School Picture Day AHS School Picture Day	16  AHS School Picture Day	17 Constitution Day	18 AJHS Open House 5:30 PM - 8:00 PM	19	20																																																																																										
National Arts in Education Week	Owasco OPTMeeting @ 3:30 PM																																																																																															
21 International Day of Peace	22 <b>First Day of Autumn</b>	23 Board of Education Mtg. AHS Library @ 6:00 PM	24	25	26	27 																																																																																										
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# Auburn Schools

## School Hours

Elementary Schools (K-6).... 8:40 a.m. to 3:15 p.m.  
Junior High (7-8) ..... 7:50 a.m. to 2:20 p.m.  
High School (9-12) ..... 7:50 a.m. to 2:26 p.m.



Madison Marullo, AHS Gr. 9

## Grievance Procedure for Non-Discrimination Policy

The compliance officers for Title IX, Section 504 and other grievances related to student and all employee related activities are Amy Mahunik, 315-255-8809 and Mr. Brian Morgan, 315-255-8305. Amy Mahunik can be contacted at the Harriet Tubman Administration Building, 78 Thornton Ave., Auburn, New York 13021. Mr. Morgan can be contacted at Auburn High School, 250 Lake Avenue, Auburn, New York 13021.

The compliance officer, upon request, will provide a copy of the district's grievance procedure to any employee, student or other covered person.

A copy of each of the Acts and Regulations upon which this notice is based will be made available, upon written request to the district compliance officer.

## TITLE IX

Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities that receive federal financial assistance. Title IX states "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance[.]" All federal agencies that provide grants of financial assistance are required to enforce Title IX's nondiscrimination mandate. The U.S. Department of Education (Department) gives grants of financial assistance to schools and colleges and to certain other entities, including vocational rehabilitation programs and libraries.

In 1975, the Department's predecessor, the Department of Health, Education and Welfare, issued final regulations implementing Title IX. Recently, the Department engaged in notice-and-comment to formally amend the Title IX regulations for the first time in over 40 years. After reviewing over 124,000 public comments, the Department issued final Title IX regulations on May 6, 2020. The new Title IX regulation, which is codified in the Code of Federal Regulations at 34 CFR Part 106, is enforced by the Department's Office for Civil Rights (OCR).

Examples of the types of discrimination that are covered under Title IX include sexual harassment; the failure to provide equal athletic opportunity; sex-based discrimination in a school's science, technology, engineering, and math (STEM) courses and programs; and discrimination based on pregnancy. A fuller list of Title IX issues OCR addresses appears [here](#).

Title IX also prohibits retaliation for filing an OCR complaint or for advocating for a right protected by Title IX and discrimination in employment which is based on sex. However, employment discrimination complaints filed with OCR are generally referred to the Equal Employment Opportunity Commission.

## Non-Discrimination Policy

The Auburn Enlarged City School District, in accordance with Title IX of the educational Amendments of 1972, Title VI of The Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans With Disabilities Act, or the Age Discrimination Act of 1975, doe not discriminate on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital or veteran status, or disability. The Board of Education recognizes its responsibility to provide an environment free from harassment and intimidation in the educational programs or activities it operates.

We do not permit discrimination by employees, school volunteers, students and non-employees such as contractors and vendors, as well as any third parties participating in, observing or otherwise engaged in activities subject to the supervision of the district. This includes recruitment and employment practices, pay and benefits, counseling services for students, access by students to education programs, courses and activities. The Board also prohibits harassment based upon an individual's opposition to the discrimination or participation in a related investigation or complaint proceeding under the anti-discrimination statutes.

This policy of non-discrimination and anti-harassment will be enforced on school district premises, in school buildings and all school sponsored events, programs and activities including those that take place off school premises. Inquiries or component should be forwarded to the Title IX coordinators, Amy Mahunik, Deputy Superintendent, at 315-255-8809 or Mr. Brian Morgan, Principal, Auburn High School, at 315-255-8305.

# October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>October Artwork</b> Alexandrea Whyte, Gr. 8	<b>September 2025</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27	1 AJHS Title 1 Mtg 5:30 PM AJHS PTO Mtg. 6:00 PM	2 School Tax 1st Installment Due  Yom Kippur (Begins at sunset)	3
5  For updated events please check the online calendar at our website: <a href="http://www.aecsd.education">www.aecsd.education</a>	6  Herman Walk to School Day District Parent Council Mtg. 6:30 PM @ Tubman  Harvest Moon	7  Owasco Walk to School Day	8  Casey Park Walk to School Day	9  Genesee Walk to School Day  <b>School Picture Day:</b> Owasco	10  Seward Walk to School Day  HS End Marking Period 1	11
12  National Bullying Prevention Month  Fire Prevention Week	13   <b>Columbus Day</b> <b>NO SCHOOL</b>	14   <b>School Picture Day:</b> Casey Park Herman Ave & Seward  <i>Board of Education Mtg.</i> AHS Library @ 7:00 PM	15	16	17  <b>Staff Development Day</b> <b>NO SCHOOL</b>  Varsity Football 6:30PM @Holland Stadium , (Homecoming Game)	18   <b>ACT Test</b> 7:45 AM @ AHS  Homecoming Dance @ AHS 7:00 PM
19  Crime Prevention Month  <b>Red Ribbon Week</b> October 23-31 (Drug Awareness)	20   <b>School Picture Day:</b> Genesee <b>AHS Report Cards</b>  School Board Recognition Week	21  AJHS Sports Physicals Boys 1:00-2:30 PM	22  <b>PSAT Exam @ AHS 8 AM</b> <b>UNITY Day - Wear Orange</b>  AJHS Sports Physicals Girls 1:00-2:30P M District Rope Jumping Contest @ Seward 3:30 PM Rosh Hashanah (sunset)	23  Genesee Family Night Seward Family Night  Financial Aid Presentation @ AHS Auditorium 5:30 PM College/Career Fair @ AHS Gym 6:00-7:30 PM	24	25
26  NYSFB Championships @ the Dome	27  <b>Winter Tryouts:</b> Modified Volleyball Modified Boys Basketball	28   <b>Picture Retake Day</b> AHS & AJHS School  <i>Board of Education Mtg.</i> AHS Library @ 6:00 PM	29  Casey Park Family Night  <b>AHS Parent/Teacher Conferences 5:30-8:00 PM</b>	30  <b>11:30 AM Early Release Elementary</b> Parent Teacher Conferences: 12:30-3:30 PM and 5:30-7:30 PM	31  <b>11:30 AM Early Release Elementary</b> Parent Teacher Conferences: 12:30-3:30 PM	<b>November 2025</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

## Board of Education

The Auburn School District is governed by a nine member Board of Education. Members each serve a three-year term with three members being elected each May.

The Board usually conducts meetings on the second Tuesday at 7:00 PM and the fourth Tuesday at 6:00 PM of each month. The meetings are held at Auburn High School, 250 Lake Avenue, unless pre-announced for a different time or location. A time for the public to address the board is scheduled at each regular business meeting.

## Responsibilities of the B.O.E.

- Establish, monitor, and evaluate goals and objectives of the schools
- Establish policies for the operation of the schools, subject to limitations by state law and regulations of the Commissioner of Education
- Select the Superintendent of Schools
- Appoint personnel upon the recommendation of the Superintendent of Schools
- Develop and present an annual budget for consideration by district residents
- Communicate the needs and progress of the schools to the community
- Exercise the community's rights to local control over public education

## AUBURN ENLARGED CITY SCHOOL DISTRICT BOARD OF EDUCATION

### Term Expires

Mr. Jim Van Arsdale, President.....	2028
Mr. Matteo Bartolotta, Vice President.....	2027
Mr. CJ Calarco.....	2026
Mrs. Melissa Deyneka.....	2027
Dr. Eli Hernandez.....	2026
Mr. Jason Horbal.....	2028
Mr. Daniel Lovell .....	2026
Ms. Noel Romeo.....	2027
Mrs. Danielle Wood.....	2028

## Board of Education Meeting Schedule

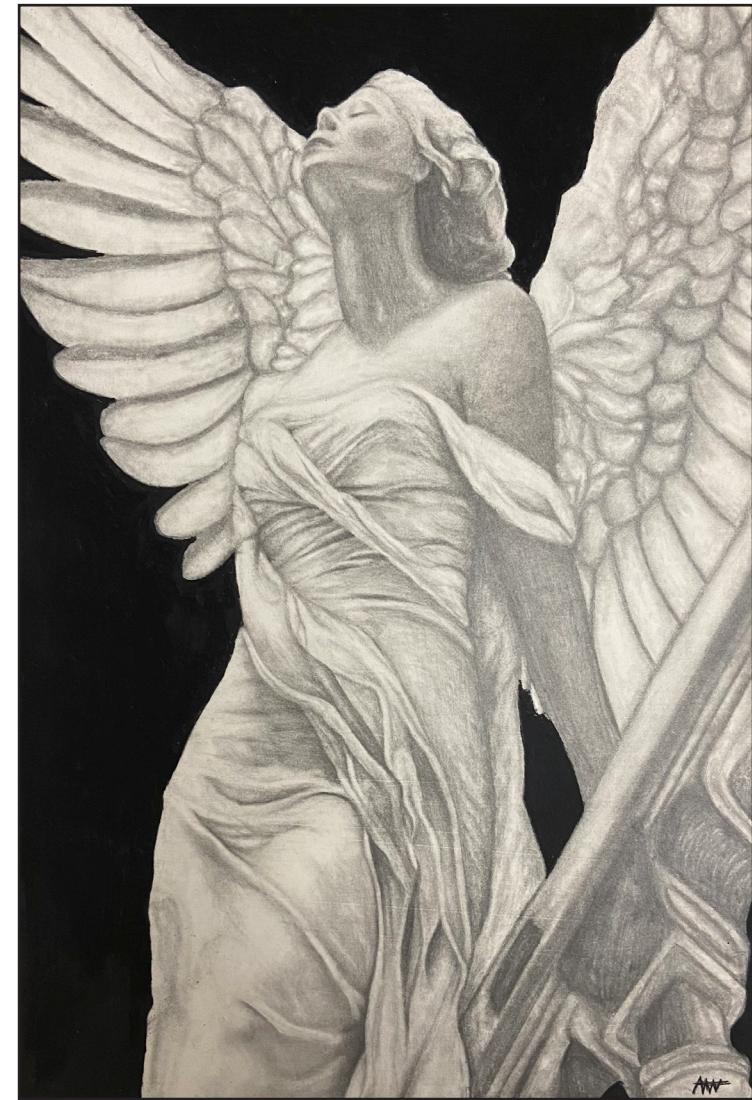
September	9 & 23
October	14 & 28
November	18
December	9
January	13 & 27
February	10 & 24
March	10 & 24
April	14 & 28
May	12 & 20 & 26
June	9

## School Budget Vote

On Tuesday, May 19, 2026, the Board of Education will go to the qualified voters of the Auburn Enlarged City School District to seek approval for the 2026-2027 school budget. Preparation for the budget is a long process and the Board makes every effort to explore all possible sources of income to guide the expenditure of funds to achieve the greatest educational returns for our children. Your vote does make a difference. If you have questions regarding the budget vote or the school board elections please contact the District Clerk at 315-255-8850.



Madison Wyant, AHS Gr. 9

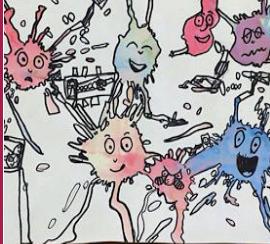
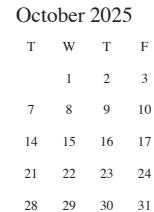


**"Awaken, Angel"** Alayna Warren, AHS Class of 25  
Honorable Mention

## Working Papers

For anyone under 18 years of age, working papers are required for all types of jobs. These may be obtained at Auburn High School (255-8309) for high school students, and at Auburn Junior High (255-8482) for junior high school students.

# November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	November Artwork L-R  Liana Flanigan, Owasco Gr. 2 Parker Smith, AJHS Gr. 8 Evan McCallister, AJHS Gr. 8		 October 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	 December 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		1
 2 Daylight Saving Time Ends	AEF Fall Grant Applications Due  Winter Sport Tryouts: Mod. Girls Volleyball Modified Boys Basketball  District Parent Council Mtg. 6:30 PM @ Tubman	3  Election Day	4 ○ FULL	5 Facilities Committee Mtg 4:00-5:00 PM @ Tubman  Beaver Moon	6  AHS Drama Club Show 7 PM @ Auburn Pub.Theater	7  K-8 Marking Period 1 Ends  AHS Drama Club Show 7 PM @ Auburn Pub.Theater
 9	10  K-8 Marking Period 2 Begins	11  Veterans Day <b>NO SCHOOL</b>	12  AHS Sports Physicals Boys 1:00-3:00 PM	13  AHS Sports Physicals Girls 1:00-3:00 PM  Herman Ave Parent Engagement Night 5:30-7:00 PM  America Recycles Day	14  12:00 PM Half Day Early Release Elementary  Junior High Report Cards	15
16  National Native American Heritage Month	17  Winter Tryouts: JV/V Winter Sports  American Education Week	18  Board of Education Mtg. AHS Library @ 7:00 PM	19  AHS Choral Concert 7:00 PM @ AHS	20  Owasco Parent Engagement Night 5:30-7:00 PM	21  CCMEA Fall All County @ Cato  Zone 4 SH Area All-State @ Central Valley	22  CCMEA Fall All County @ Cato  Zone 4 SH Area All-State @ Central Valley
23	24  Pajama Day Fundraiser at Genesee  HS End Marking Period 2	25	26	 Thanksgiving Day	27  NO SCHOOL	28  NO SCHOOL
30			NO SCHOOL	NO SCHOOL	NO SCHOOL	29  For updated events please check the online calendar at our website: <a href="http://www.aecsd.education">www.aecsd.education</a>

# Auburn Enlarged City School District

## 2025-2026 Goals

### High Quality Curriculum & Instruction

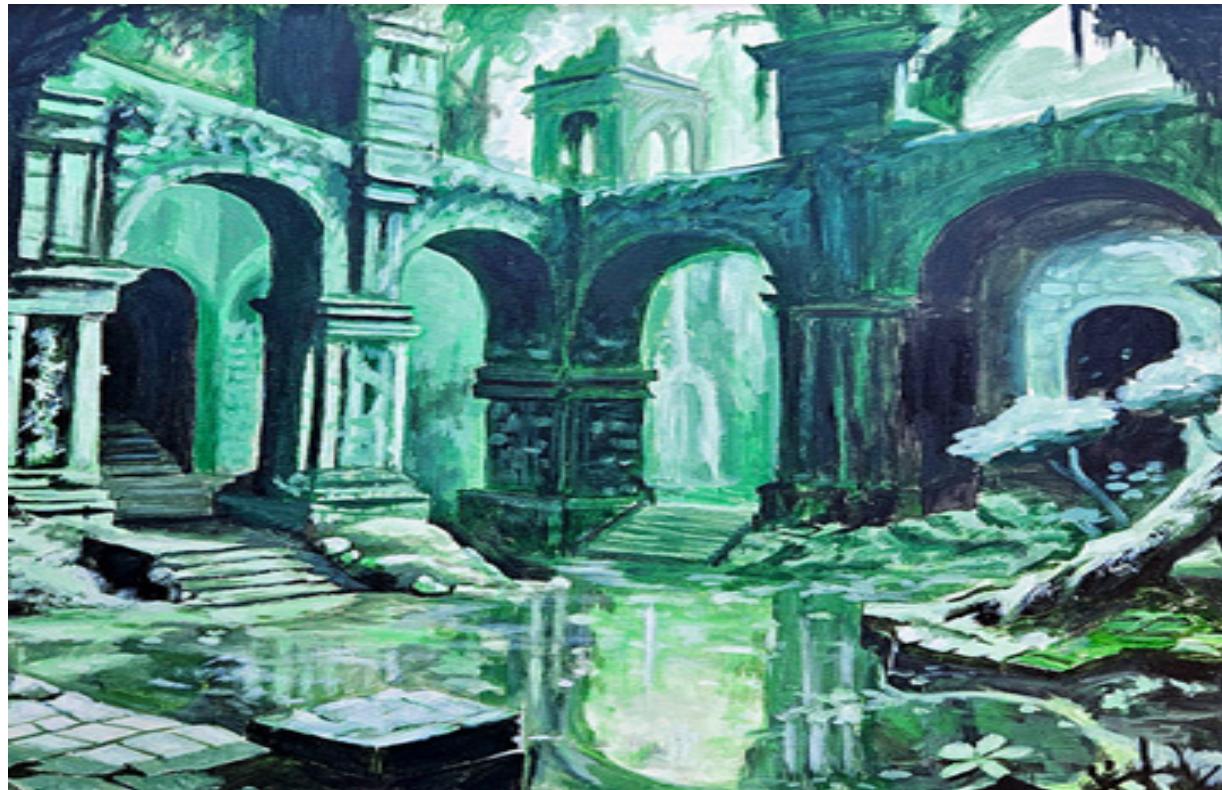
The Auburn Enlarged City School District will develop a framework and implement high quality curriculum, instruction, and balanced assessment model for all students. All staff will implement evidence-based practices including high yield instructional strategies that increase higher order thinking, collaboration and creativity, and student engagement.

### Leadership and Innovation

All members of the Auburn Enlarged City School District and community are valued and seen as contributors to the goals of the district. Allocation of resources will support job-embedded professional development dedicated to promoting creative problem solving and critical thinking. We will seek to leverage emergent ideas and insights to realize measurable achievement gains for educators and students.

### Systems Thinking

The Auburn Enlarged City School District will continually create benchmarks for success that align targeted resources to evaluate and enrich the quality of our instructional programs. Each student will be provided equitable access to meet and exceed the standards for college and career readiness.

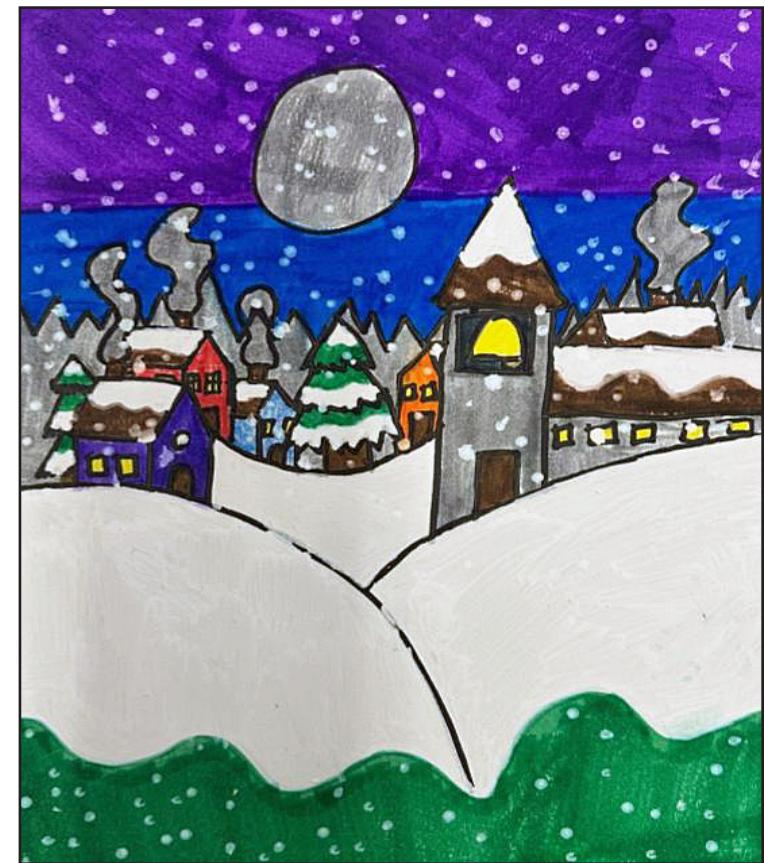


**“Archway of New Beginning” Hailey Hutchinson, AHS, Silver Key Award**

### Emergency Go-Home Drill

In accordance with regulations of the Commissioner of Education, the District has developed an Emergency Management Plan to safeguard the safety and health of the students and staff, as well as district property, in the event of true emergency.

A “test” or drill of the disaster and civil defense plan will be scheduled on **Friday, December 19th** and students will be dismissed at a time not more than 15 minutes earlier than the normal release time.



**Jaselle Baran-Love, AJHS Gr. 8**  
**School Property**

School lockers, desks, and other such equipment are not the private property of students but the property of the school district, and as such may be opened and subject to inspection from time to time by school officials.

# December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 District Parent Council Mtg. 6:30 PM @ Tubman	2 School Picture Retake Day: Casey Park & Herman Ave School Tax 2nd Installment Due AJHS Chorus Concert 7:00 PM @ AJHS	3 School Picture Retake Day: Genesee	4 School Picture Retake Day: Owasco Casey Park Winter Concert 6:00 PM @ AJHS Cold Moon	5 School Picture Retake Day: Seward Elementary Report Cards AHS Report Cards	6
7 <i>Love peace Joy</i>	8 Herman Ave Winter Concert 6:00pm @ AJHS AHS Scholarship Night 6:30 PM @ AHS Library	9 Human Rights Day <i>Board of Education Mtg. AHS Library @ 7:00 PM</i>	10 AHS Band Concert 7:00 PM @ AHS	11 AJHS Band Concert 7:00 PM @ AJHS	12	13  ACT Test 7:45 AM @ AHS
14  Hanukkah (Begins at Sunset)	15 Seward Winter Concert Instrument/Choral 6:00 PM @ AHS Bill of Rights Day	16 	17 AJHS Sports Physicals Boys 1:00-2:30 PM AJHS Orchestra Concert 7:00 PM @ AJHS	18 AJHS Sports Physicals Girls 1:00-2:30 PM Genesee Winter Concert 6:00 PM @ AJHS	19 Holiday Parties <b>GO HOME EARLY DRILL</b> (Students Released 15 Minutes Early)	20
21  First Day of Winter	22 <b>NO SCHOOL</b> Holiday Recess  Hanukkah (Ends at Sunset)	23 <b>NO SCHOOL</b> Holiday Recess	24 <b>NO SCHOOL</b> Holiday Recess  Christmas Eve	25 <b>NO SCHOOL</b> Holiday Recess  Christmas Day	26 <b>NO SCHOOL</b> Holiday Recess  Kwanzaa Begins	27
28	29 <b>NO SCHOOL</b> Holiday Recess	30	31 <b>NO SCHOOL</b> Holiday Recess  New Year's Eve	 December Artwork Hezekiah Annan, Gr. 5	November 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	January 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

# Emergency Closings

## Weather Related Closings & Early Dismissal

The Superintendent of Schools may close the schools or dismiss students early when hazardous weather or other emergencies threaten the health or safety of the children.

The avenues we utilize to keep the public/parents informed about Emergency Closing, etc. are Parent Square, our District Website, Social Media, and Television: WSTM TV 3, WTVH TV 5, WSYR TV 9.

It is **EXTREMELY** important that parents/guardians make prior arrangements with friends or neighbors for safe housing for their children in case an unscheduled early closing becomes necessary. The safety of the children is a major concern of our school district and they should be instructed what to do and where to go if this happens.

**AFTER SCHOOL AND EVENING ACTIVITIES ARE CANCELLED WHEN SCHOOL IS CLOSED DUE TO INCLEMENT WEATHER CONDITIONS, AND WHEN STUDENTS ARE RELEASED EARLY. DAYCARE BEFORE & AFTER SCHOOL PROGRAMS WILL FOLLOW THEIR POLICY ON EARLY DISMISSAL & CANCELLATIONS.**

## PARENT SQUARE Emergency Notification System

The Auburn Enlarged City School District utilizes an Emergency Notification System called PARENT SQUARE. The system is designed to contact the homes of all Auburn students quickly and efficiently for all important student matters such as: student's absenteeism, and the unlikely event of any school emergency or closing. **Please maintain current information at your child's school.**

More info visit: [aecd.education/parentsquare](http://aecd.education/parentsquare)

## Photographs

Parents who **do not** wish to have photographs of their child(ren) published as part of the school district's communication programs are asked to notify the building principal, in writing, at the start of the school year.



**Kennedy Pitcher, Gr. 1**

## Complaint Response Procedure

Below is the process for resolving complaints submitted to the New York State Education Department's (NYSED) Office of ESSA-Funded Programs alleging that a Scotia-Glenville Central Schools grantee or NYSED has violated a law, rule, or regulation in the administration of any "covered Federal program" under the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA) identified below.

### The ESEA programs for which an individual or entity may submit a complaint to NYSED include:

- Title I, Part A: Grants to Local Educational Agencies
- Title I, Part C: Education of Migratory Children
- Title I, Part D: Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk
- Title II, Part A: Supporting Effective Instruction
- Title III, Part A: Language Instruction for English Learners and Immigrant Students
- Title IV, Part A: Student Support and Academic Enhancement Grants
- Title IV, Part B: 21st Century Community Learning Centers
- Title V, Part B: Rural Education Initiative

### To initiate a complaint with NYSED, a complainant must submit a written, signed complaint including the following:

1. A statement that the State, LEA, neglected and/or delinquent facility, or METS Program Center has violated a requirement of a federal statute or regulation that applies to any applicable program listed above.
2. The facts on which the statement is based, including sufficient information as to when, where and the nature of activity that is perceived to be in violation of law and/or regulation.
3. Documentation of attempts to resolve the issue with appropriate personnel at the local level where the child, subject to the complaint, attends (e.g. school building, school district, neglected and/or delinquent facility, METS Program Center, or grantee administrators). Appropriate personnel could include the child's teacher, building principal, pupil personnel director, METS Director, Director of the Facility, the superintendent and/or local board of education.
4. The complainant's recommendation for resolving the complaint.

Complaints may be emailed to [CONAPPTA@nysed.gov](mailto:CONAPPTA@nysed.gov). Please put the word "COMPLAINT" in the subject line of the email.

### Alternately, a complaint may be mailed to NYSED at the following address:

New York State Education Department Office of ESSA Funded Programs  
Attention: Complaint Coordinator  
89 Washington Avenue, Room 320EB  
Albany, New York 12234.

### The ESEA programs for which an individual or entity may submit a complaint to NYSED include:

- Title I, Part A: Grants to Local Educational Agencies
- Title I, Part C: Education of Migratory Children
- Title I, Part D: Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk
- Title II, Part A: Supporting Effective Instruction
- Title III, Part A: Language Instruction for English Learners and Immigrant Students
- Title IV, Part A: Student Support and Academic Enhancement Grants
- Title IV, Part B: 21st Century Community Learning Centers
- Title V, Part B: Rural Education Initiative

The procedures contained in this document meet the requirements of ESSA Section 8304(a)(3)(C) and 34 CFR Part 299, Subpart F – Complaint Procedures.

# January 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																												
	 <b>January Artwork</b> <i>Olivia Nemo, Owasco Gr. 6</i>	<b>December 2025</b> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td></td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <b>February 2026</b> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	<b>1</b> <b>NO SCHOOL</b> <b>New Year's Holiday</b>	<b>2</b> <b>NO SCHOOL</b> <b>Holiday Recess</b>	<b>3</b>  <b>FULL</b>  <b>Wolf Moon</b>
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<b>4</b>  <b>School Resumes</b> <b>Sports Tryouts:</b> Modified Boys & Girls Swim Modified Girls Basketball Modified Boys Wrestling  District Parent Council Mtg. 6:30 PM @ Tubman	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>  Zone 4 JH Area All State																																																																												
<b>11</b>  <b>World Religion Day</b>	<b>12</b>	<b>13</b>  <i>Board of Education Mtg. AHS Library @ 7:00 PM</i>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>																																																																												
<b>18</b>	 <b>Martin Luther King Jr. Holiday</b> <b>NO SCHOOL</b>	<b>19</b>	<b>20</b>	<b>21</b>  8th Grade Parent Night AHS @6:30 PM	<b>22</b>  Regents Exams	<b>23</b> <b>Modern Band Concert</b> <b>5:00-7:00 PM @ AHS</b> <b>End of First Semester</b> <b>AHS End Marking Period 3</b> <b>K-8 Marking Period 2 Ends</b> <b>Regents Exams</b>																																																																												
<b>25</b>  	<b>26</b>  Marking Period 3 Begins AJHS & Elementary  Marking Period 4 Begins AHS	<b>27</b>  <i>Board of Education Mtg. AHS Library @ 6:00 PM</i>	<b>28</b>  Musical Instrument Petting Zoo for 3rd Grade Families & older 6:00pm - 7:30pm @ Auburn High School	<b>29</b>	<b>30</b>  <b>12:00 PM</b> <b>Early Release Elementary</b> <b>Half Day</b>  <b>AHS Report Cards</b> <b>AJHS Report Cards</b>	<b>31</b>  Zone 4 JH Area All State  Zone 3 SH Area All State at Ithaca College																																																																												

# Student Complaints and Grievances Procedures

A student alleging that there is an action affecting him/her which is prohibited by Title IX and/or Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) (i.e., that discriminates upon the basis of sex/or disability) should read the following information regarding the resolution of the complaint or grievance.

## Definitions

**Grievant** shall mean a student who alleges that there has been a violation of Title IX or Section 504 Regulations or the ADA which affect him/her.

**Grievance** shall mean any alleged violation of Title IX or of Section 504 Regulations or the ADA.

**Compliance Officer** shall mean the employee designated by the Board of Education to coordinate efforts to comply with and carry out responsibilities under Title IX and/or Section 504 and the ADA.

**Representative** shall mean any person designated by the grievant as his/her counsel or to act in his/her behalf.

## Stage I — Compliance Officer

1. Within thirty (30) days after the events giving rise to the grievance, the grievant shall file a grievance in writing with the Compliance Officer. The Compliance Officer may informally discuss grievance with the grievant. He/She shall promptly investigate the complaint. All employees of the school district shall cooperate with the Compliance Officer in such investigations.

2. Within fifteen (15) days of the receipt of the grievance, the Compliance Officer shall make a finding in writing that there has or has not been a violation of Title IX or Section 504 of the Rehabilitation Act or the ADA. In the event the Compliance Officer finds that there has been a violation, he/she shall propose a resolution of the complaint.

3. If the grievant is not satisfied with the finding of the Compliance Officer, or with the proposed resolution of the grievance, the grievance may, within fifteen (15) days after he/she has received the report of the Compliance Officer, file a written request for review by the Superintendent.

## Stage II — Superintendent of Schools

1. The Superintendent may request that the grievant, the Compliance Officer, or any member of the school district staff present a written statement to him/her setting forth any information that such person has relative to the grievance and the facts surrounding it.

2. The Superintendent shall notify all parties concerned as to the time and place when an informal hearing will be held where such parties may appear and present oral and written statements supplementing their position in the case. Such hearing shall be held within fifteen (15) school days of the receipt of the appeal by the Superintendent.

3. Within fifteen (15) days of the hearing, the Superintendent shall render his/her determination in writing. Such determination shall include a finding that there has or has not been a violation of Title IX and/or Section 504 of the Rehabilitation Act or the ADA, a proposal for equitably resolving the complaint.

4. If the grievant is not satisfied with the determination of the Superintendent, the grievant may, within fifteen (15) days after its receipt, file with the Clerk of the Board of Education, a written request for review by the Board.

## Stage III — Board of Education

1. When a request for review by the Board has been made, the Superintendent shall submit all written statements and other materials concerning the case to the President of the Board.

2. The Board shall notify all parties concerned of the time and place when a hearing will be held. Such hearing will be held within fifteen (15) school days of the receipt of the request of the grievant. All parties concerned shall have the right to present further statements and testimony at such hearing.

3. The Board shall render a decision in writing within fifteen (15) days after the hearing has been concluded.

**Title VII Officer, (315) 255-8809**

**Title IX Compliance Officer, Brian Morgan, (315) 255-8305 and (315) 255-8809**

**Sec. 504 Compliance Officer, Babette Valentine, (315) 255-8854.**

## Notice of Video Surveillance on School Property

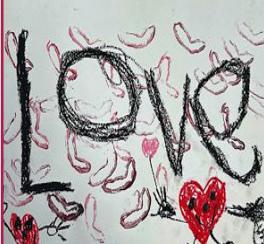
For the safety of our students, staff and visitors, the School District employs video surveillance equipment for security purposes. This equipment may or may not be monitored at any time.



"The Faceless Man" Megan Laderer, AHS Gr. 12

Gold Key Digital Art Award

# February 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	 <b>February Artwork L-R:</b> Delilah Hares, Genesee Gr. 5 Joseph Leszczynski Owasco Gr. 1		<b>UPK NOW OPEN!</b> Open Enrollment for AECSD 2026-2027 Universal Pre-Kindergarten Program	<b>January 2026</b> <table border="1" data-bbox="1214 318 1446 497"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	 For updated events please check the online calendar at our website: <a href="http://www.aecsd.education">www.aecsd.education</a>	<b>March 2026</b> <table border="1" data-bbox="1742 318 2006 497"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
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 <b>FULL</b>  Snow Moon	<b>1</b>  National School Counseling Week  District Parent Council Mtg. 6:30PM @ Casey Park  Groundhog Day	<b>2</b>  <b>3</b>	  <b>4</b>  AJHS PTO Mtg. 6:00 PM	  <b>5</b>	  <b>6</b>  <b>Elementary Report Cards</b>	<b>7</b>																																																																																				
  <b>8</b>  National African American History Month	<b>9</b>	<b>10</b>  <i>Board of Education Mtg.          AHS Library @ 7:00 PM</i>	<b>11</b>  District Cup Stacking Contest @ Seward 3:30 PM	<b>12</b>  Abraham Lincoln's Birthday  National PTA Founders Day	<b>13</b>	<b>14</b>    <b>Valentine's Day</b>																																																																																				
  <b>15</b>	<b>16</b>  <b>NO SCHOOL</b> Winter Break Week    <b>Presidents' Day</b>	<b>17</b>  <b>NO SCHOOL</b>  Mardi Gras  Lunar New Year (Year of the Horse)	<b>18</b>  <b>NO SCHOOL</b>  Ash Wednesday  Ramadan Begins at sundown	<b>19</b>  <b>NO SCHOOL</b>  	<b>20</b>  <b>NO SCHOOL</b>  	<b>21</b>  																																																																																				
  <b>22</b>  National Children's Dental Health Month	<b>23</b>	<b>24</b>  <i>Board of Education Mtg.          AHS Library @ 6:00 PM</i>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>  																																																																																				



Toby Festa, Owasco Gr. 3

## Code of Conduct on School Property

The Auburn Enlarged City School District has developed and will amend, as appropriate, a written Code of Conduct for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers, and other school personnel, as well as visitors. The Board of Education shall further provide for the enforcement of such Code of Conduct.

The Board of Education is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The District has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity. Unless otherwise indicated, this code applies to ALL students, school personnel, parents and other visitors when on school property or attending a school function.

For the purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extra-curricular event or activity.

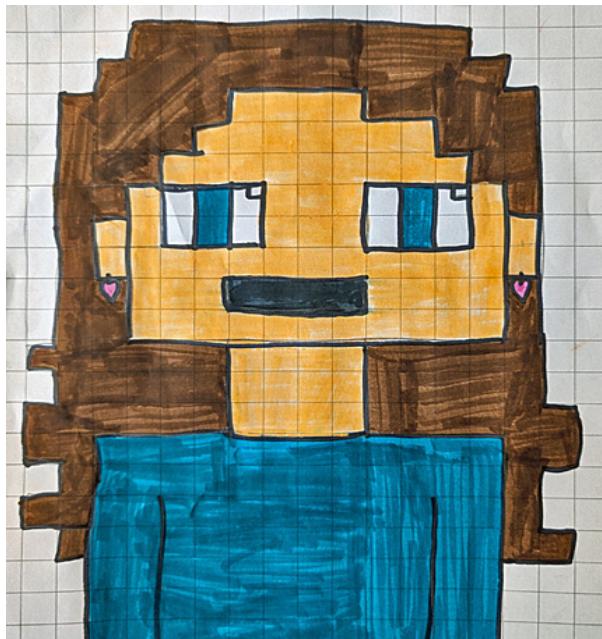
The District Code of Conduct has been developed in collaboration with students, teachers, administrators, and parent organizations, school safety personnel and other school personnel.

### The Code of Conduct shall include, at a minimum, the following:

- 1) Student Rights and Responsibilities
- 2) Responsibilities of Staff and Parents
- 3) Student Dress Code
- 4) Prohibited Student Conduct
- 5) Reports to Law Enforcement
- 6) Disciplinary Penalties and Procedures
- 7) Disciplinary Responsibilities
- 8) Alternative Instruction
- 9) Corporal Punishment and Acts of Restraint
- 10) Discipline of Students with Disabilities
- 11) Public Conduct on School Property
- 12) Dissemination and Review

The District's Code of Conduct shall be reviewed on an annual basis, and updated as necessary in accordance with the law. The School Board shall re-approve any updated Code of Conduct or adopt revisions only after at least one public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

This adopted Code of Conduct has been implemented to comply with the new Safe Schools Legislation.



Kendall Savage, Seward Gr. 4



Tehryn Jasniewski, AJHS Gr. 8

## Enrolling Homeless Children

Under the federal McKinney-Vento Homeless Assistance Act homeless children have the following rights:

**Immediate Enrollment** – The right to be enrolled immediately in school, without medical or academic records, regardless of district policy.

**Choice of Schools** – The homeless child has three choices:

**School of Origin:** Children and youth may continue to attend their school of origin – the school which the homeless child or youth attended when permanently housed or the school in which the child was last enrolled, if not so attending, the school in which the child or youth was entitled to attend or would have been entitled to attend upon reaching school age.

**School of Current Location:** Children and youth may transfer to the school that is zoned for the location of the temporarily housing site or in any school that non-homeless students who live in the attendance area are eligible to attend.

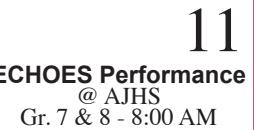
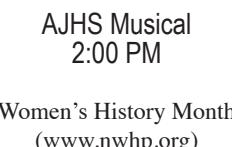
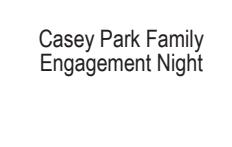
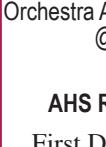
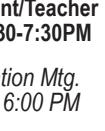
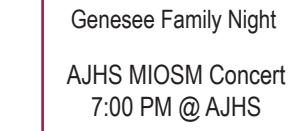
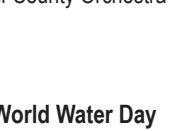
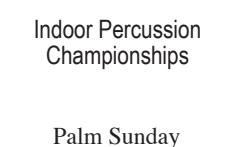
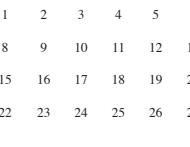
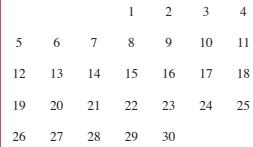
A School District participating in a regional placement plan.

**Transportation** – Homeless children are entitled to the same rights to transportation as other children in their district.

**Services** – Homeless children are entitled to the same services, such as tutoring, that are available to other children in their districts.

For further information, please contact:  
Sarah Passarello, Assistant Superintendent for Student Services and Homeless Liaison, at 315-255-8801.

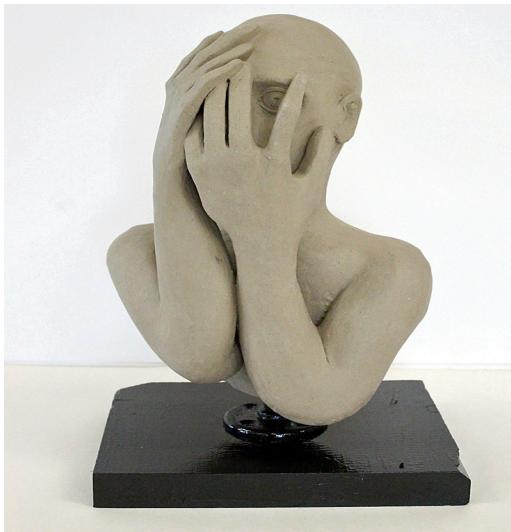
# March 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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 22	 23	 24	 25	 26	 27	 28
 29	 30	 31	 February 2026	 March Artwork	 Macy Serrett	 April 2026

## Student Records

The procedures for the confidentiality of student records shall be consistent with federal statutes, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations, and the Commissioner's Regulations.

A parent or legal guardian is entitled to inspect his/her student records files. Permanent record files generally include progress reports, subject grades, achievement scores, medical records, disciplinary records, guidance notes, and evaluation of student by educators. At the time of such inspection, appropriate school personnel are present to prevent misinterpretations of the record and to answer questions. Access to both permanent and temporary record files is limited to the student, his/her parents or legal guardian and school personnel, except when parents (or a student over 18) give written permission to allow access to other personnel or agencies, or when courts subpoena such records. Students with disabilities shall have the option of deciding whether to disclose the existence of their disability on their high school transcripts. FERPA also permits school officials to disclose any and all education records, including disciplinary records, to another institution at which the student seeks or intends to enroll. This also applies to post-secondary institutions (colleges), upon request.

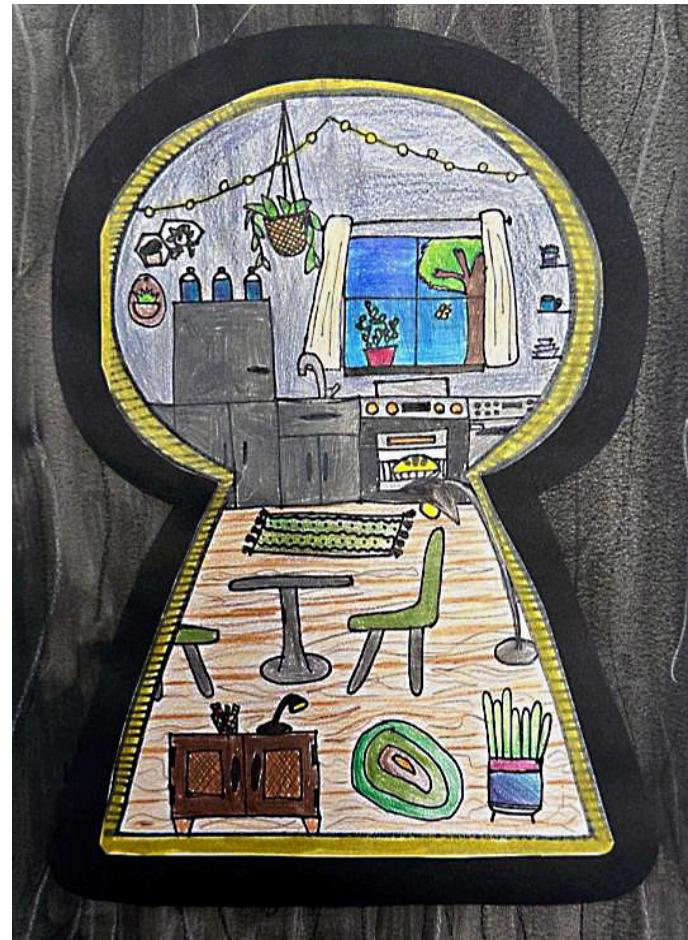


**"Paranoia"** Claryssa Kindrew, AHS HM

## 988 National Suicide Prevention Call or Text 988

Free and confidential support for people in distress, 24/7. 988 is the new, three-digit number for the National Suicide Prevention Lifeline:

<https://omh.ny.gov/omhweb/crisis/988.html>



**Natalie Sperduti, AJHS Gr. 8**

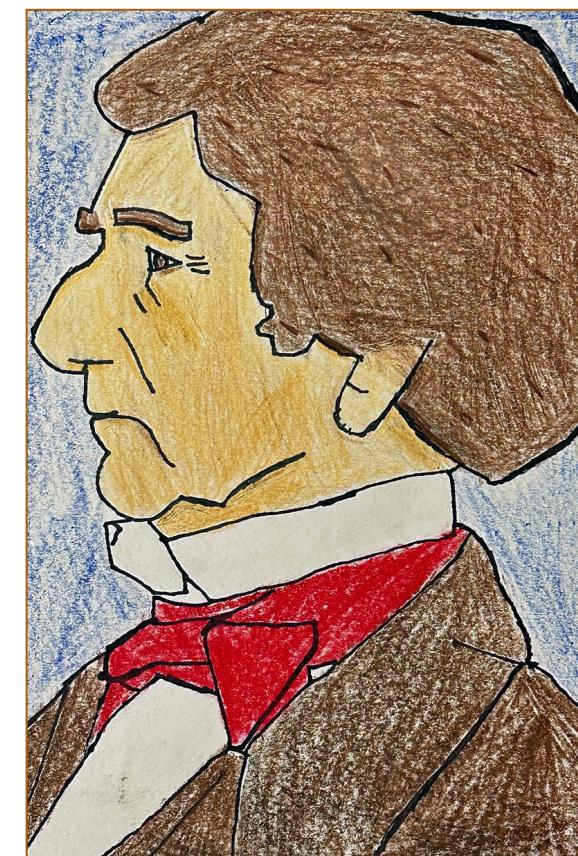
### **"Drug Free School Zone"**

Auburn Schools are Drug Free School Zones. The law provides for stricter penalties for anyone convicted of selling, using or the possession of controlled substances within the boundaries of all Auburn Schools, plus 1,000 feet beyond.

## Disclosure to Military Recruiters

Federal law requires that local educational agencies that receive funding under the Elementary and Secondary Education Act of 1965 (ESEA) provide access to secondary school students names, address and telephone listings upon a request made by military recruiters.

It is important to note that under the statutes parents may "opt out" of allowing schools to provide information about their children to military recruiters. According to federal guidance received from the United States Department of Education, local educational agencies that condition the disclosure of student information to military recruiters upon first receiving a parent's written consent are not in compliance with federal law.



**Caden Golembiski, AJHS Gr. 8**

# April 2026



**“Deception”** Olivia Kenny, AHS Class of 25  
Honorable Mention Digital Art Award

## Bus Safety Drills

AUBURN  
ENLARGED  
CITY SCHOOL  
DISTRICT  
2025-2026

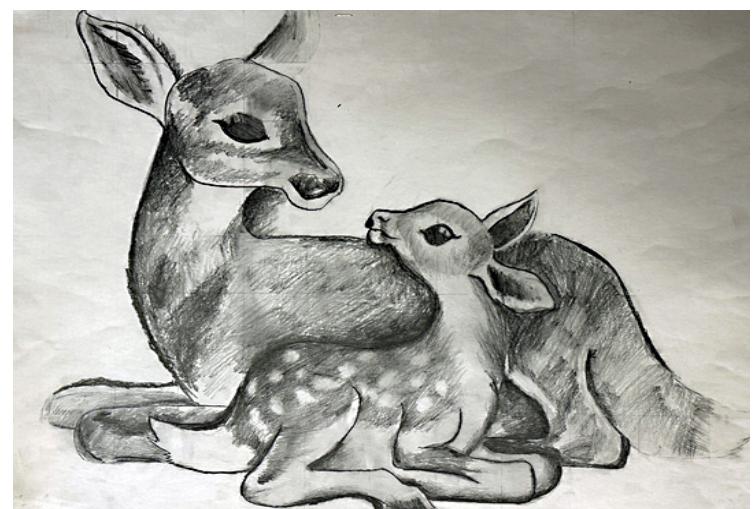


All bus drills will begin at 9:00 AM.  
Contact: CarolAnn DiFabio,  
AECSD Transportation,  
315.255.8807  
Corie Campbell,  
First Student Dispatch,  
315.252.3401

AHS	09/03/2025	09/04/2025	11/03/2025	11/04/2025	04/06/2026	04/07/2026
AJHS	09/05/2025	09/08/2025	11/05/2025	11/06/2025	04/08/2026	04/09/2026

Casey Park	09/09/2025	11/07/2025	04/10/2026
Genesee	09/09/2025	11/10/2025	04/13/2026
Herman Ave	09/10/2025	11/12/2025	04/14/2026
Owasco	09/10/2025	11/13/2025	04/15/2026
Seward (4 buses)	09/11/2025	11/14/2025	04/16/2026

St. Albert the Great	09/11/2025	11/17/2025	04/17/2026
Tyburn Academy	09/12/2025	11/18/2025	04/20/2026
BOCES Day Treatment	09/12/2025	11/18/2025	04/20/2026



Lillian Selvick, AHS Gr. 9

# May 2026

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 Teacher Appreciation Week	3 Bike to School Day Herman Ave  Teacher Appreciation Day  Seward Spring Concert @ AHS Auditorium, 6:00 PM  District Parent Council Mtg. 6:30 PM @ Tubman	4  5 Bike to School Day Owasco  Cinco de Mayo	6 School Nurse Appreciation Day  Bike to School Day Casey Park  NYSSMA Solo Festival @ AJHS	7 Bike to School Day Genesee  AHS Band Concert @ 7:00 PM  Marking Period 6 Begins AHS	8  Bike to School Day Seward  AHS Report Cards	9																																																																																																		
 Mother's Day	10  Owasco Kindergarten Registration  Herman Ave Spring Concert @ AJHS Auditorium, 6:00 PM	11  Casey Park Kindergarten Registration  Public Budget Hearing Board of Education Mtg. AHS Library @7:00 PM	12  Herman Kindergarten Registration  AHS Orchestra Concert @ 7:00 PM	13  Genesee Kindergarten Registration  AJHS Band Concert @ 7:00 PM	14  Seward Kindergarten Registration  AHS Junior Prom Springside Inn 6:30 PM	15  16  Armed Forces Day																																																																																																		
National Physical Fitness and Sports Month	17  AHS Chous Concert @ 7:00 PM	18  Owasco Spring Concert @ AHS Auditorium, 6:00 PM   School Board Election & Budget Vote 7 AM-9 PM	19  Board of Education Mtg. Tubman @ 5:15PM  Casey Park Spring Concert @ AJHS, 6:00 PM	20  Genesee Spring Concert 6:00 PM @ AJHS	21	22  23																																																																																																		
Asian American Heritage Month	24  AHS/AJHS Bands @ Memorial Day Parade	25   Board of Education Mtg. AHS Library @ 6:00 PM	26  AHS Sports Physicals Boys 1:00-3:00 PM  AJHS Orchestra Concert @ 7:00 PM	27  AHS Sports Physicals Girls 1:00-3:00 PM  AHS Senior Recital @ 7:00 PM	28  29	30  																																																																																																		

## Dental

Students enrolling in pre-kindergarten, kindergarten, 3, 5, 7, 9, and 11 in a public school in NYS are required to present a dental health certificate; such dental health certificate must contain a report of a comprehensive dental examination performed on such child. A list of dentists who provide reduced cost examination is available in school health offices.

We are very excited to be able to offer dental services at our schools in the District through the mobile dental clinic in partnership with East Hill Family Medical.

The goal of these school-based dental services is to make it as easy as possible for families to get dental care for their children and to reduce barriers for care where they exist. We recognize how important oral health is to our students overall health and ability to learn.

More information on this opportunity will be sent home with your child and is also available at your school. We hope that you will allow your child to participate! All it takes is you giving parental consent for a free dental screening.



**“Pride and Envy” Olivia Lovell, AHS Silver Key**

## Wellness Policy

The Auburn Enlarged City School District is committed to providing a healthy school environment. The District Wellness Policy establishes the following goals:

- 1) The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.
- 2) The District will provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness, to regularly participate in physical activity, and to understand the short-term and long-term benefits of a physically active and healthy lifestyle.
- 3) The District seeks to establish a school environment that presents consistent wellness messages and is conducive to healthy eating and physical activity.

Please visit the district website to view the revised Wellness Policy.

## Transportation

**Elementary students**, grades K-6, are transported if they live **one mile** from the school they attend. **Junior high school students, grades 7-8**, are transported if they live **1.5 miles** from their school. **High school students** must live **two miles** from the school to be transported.

Distances are measured by the shortest route to or from the school. Measurements are taken from a point on the public road opposite the front door of the school to a point on the public road in front of the home. No private roads may be included in the computations. The district uses a routing program Transfinder. **Requests to have transportation distances re-measured must be made before October 1.** Please call First Student with questions at 252-3401.

## Use of School Facilities

The Board of Education encourages community groups to use school facilities when they are not being used for school programs. Groups desiring to use school facilities should make their requests in advance by completing the appropriate application forms available on the district website at: [www.aecsd.education](http://www.aecsd.education) under District - Forms & Policies. All groups are required to have a current certificate of insurance on file and building use requests are necessary for ALL district buildings and fields. Buildings and fields are not to be used without the appropriate application and certificate of insurance filed with the district. If you have questions regarding building use, please contact Mary Clegg at 315-255-8853.

## Requirements for Admission

All students entering the Auburn School District must bring proof of immunizations. Please refer to the Health Services Department on the district website for specific requirements: <https://www.aecsd.education>

**For Parents Who Have Students with a Health Concern:** Make your child's health concern known to the school and school nurse. Introduce yourself and your child to the school nurse. Bring current signed healthcare provider orders. Together with the school nurse and other appropriate school officials, and family develop an individualized healthcare plan (or other educational plans, as needed, e.g., 504, IEP). Give permission for the school nurse to communicate with your family's healthcare provider. Provide parent/guardian contact information and update the school with any changes. Ask if non-nurses will be providing care (for example, verify who will administer medication) and how these authorized individuals will be supervised. Confirm the school's disaster/emergency plan. Make sure your child's medication and/or medical devices (epinephrine auto-injectors, asthma inhalers, insulin, etc.) will be readily available in an emergency. Let the school know how important it is to have a full-time registered school nurse in the building all day, every day.



**“Sister” Estrella Brown, AHS Silver Key**

# June 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Junior/Senior Awards Ceremony @ AHS 6:30 PM	2	3 AJHS Sports Physicals Boys 1:00-2:30 PM District Elementary Track Meet 3:30 PM AJHS Chorus Concert @ 7:00 PM	4 AJHS Sports Physicals Girls 1:00-2:30 PM AHS Modern Band Showcase @ APT	5	 SAT Exam AHS 7:45 AM <b>D-Day</b>
7 	8 CAROL'S GAMES Grade 6 @ Holland Stadium District Parent Council Mtg. 6:30 PM @ Tubman World Oceans Day	9 Board of Education Mtg. AHS Library @ 7:00 PM	10 AHS Senior Athlete Awards Banquet 6:30 PM @ Springside Inn	11 AHS Local Exams	12  AHS Senior Prom 6:00-10:00 PM @ The Lodge AHS Local Exams	13  ACT Test 7:45 AM @ AHS
14 Flag Day	15 AHS Local Exams	16 Regents Exams	17 Regents Exams	18 Regents Exams <b>Half Day Early Release Elementary 12:00 PM</b> K-8 Marking Period 4 Ends	19 <b>NO SCHOOL</b> Juneteenth Day	20
21  <b>Father's Day</b> First Day of Summer	22 Regents Exams	23 Regents Exams	24 Regents Exams	25	26 Regents Rating Day <b>Class of 2025 Graduation 6:00 PM Holland Stadium</b> All Report Cards	27 
28 For updated events please check the online calendar at our website: <a href="http://www.aecsd.education">www.aecsd.education</a>	29 	30 		 June Artwork Top: Sophia Geary, Owasco Gr. 5 Left: Yarielis David-Cosme, Seward Gr. 5	May 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	July 2026 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

# College Testing Schedule for 2025-2026

Test Date	Test	Registration Deadline
October 4	SAT	September 19
October 15	PSAT	
October 18	ACT	September 12
November 8	SAT	October 24
December 13	ACT	November 7
February 14	ACT	January 9
April 11	ACT	March 6
May 2	SAT	April 17
June 6	SAT	May 22
June 13	ACT	May 8

*Information is available from the guidance offices.*

**SAT** — The class of 2006 was the first class to take the new SAT for college admissions. The SAT Reasoning Test (formerly SAT I: Reasoning Test) better known as the SAT is a test that measures critical reading, writing, and mathematical reasoning skills students have developed over time and skills they need to be successful academically. The SAT consists of nine sections, including a 25 minute essay, each timed separately.

**ACT** — American College Test/Achievement Test This is used in the college admission process and tests academic abilities in English, Math, Social Studies, and Science.

**PSAT** — Preliminary Scholastic Aptitude Test This test is administered to juniors during October. It measures math and verbal skills and is designed to help prepare students for further college admissions testing. Test to determine National Merit Scholars.



Savanna Nicholson, AJHS Gr. 7

## Attendance Policy

Education Law in the State of New York requires all children between the ages of 6 and 16 to be in attendance whenever school is in session.

The Auburn Enlarged City School District's philosophy of attendance is based on the principle that students who are in school every day perform at a higher academic level. The goal of the Auburn Enlarged City School District's attendance policy is to enable parents/guardians, school staff, and community to work together to encourage daily attendance and punctuality to maximize student achievement, potential, and safety.

All students are expected to strive for 100% daily attendance.

The Objectives of the Attendance Policy are as follows:

1. To verify that individual students are complying with compulsory education laws concerning school attendance.
2. To track students' whereabouts during school hours for safety and school management reasons.
3. To identify and address attendance patterns.
4. To use attendance data to aid in developing interventions to help close the gap in student performance.
5. To accurately determine the district's average daily attendance for State Aid purposes.

### Strategies to Meet Objectives

The School District will:

- a) Track and maintain the attendance, absence, tardiness and early departure of every student.
- b) Develop early intervention strategies to improve school attendance.
- c) Develop incentives for daily attendance at the building level.
- d) Inform and educate district staff and families about the Attendance Policy through the faculty orientation, student handbook, the district website, the newsletter, appropriate meeting venues, and plan periodic updates as needed.
- e) Review the district's attendance records and attendance policy on an annual basis, prior to the start of the new school year, and report recommendations to the School Board.
6. Carry out Disciplinary Interventions prior to attendance falling below an acceptable level.

### Intervention Strategy Process

Schools within the district will create incentives to encourage high attendance, and develop a positive school building culture with strong adult role models, and value placed on respectful and nurturing interactions between adults and students. Each school will foster a climate that will encourage increased attendance.

- a) When there is an identified pattern of unexcused absences, tardiness, or early departures, the following actions will occur:
- b) A meeting of the principal, counselor, teacher, parent/guardian, and others as deemed necessary, will occur.
- c) The principal, or his/her designee, is responsible for administering appropriate sanctions for excessive absences, tardiness, or early dismissals.
- d) Any parent/guardian wishing to appeal denial of course credit should contact the building principal.

**All board policies are available on the district's website: [www.aecsd.education](http://www.aecsd.education)**

## Harassment

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment and intimidation. Sexual harassment is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises. Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.

Upon receipt of an informal/formal complaint, the District will conduct a thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly and thoroughly.

A copy of this policy and its accompanying regulation will be available upon request and may be posted at various locations in each school building.

# July 2026

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	 <i>July Artwork</i> <i>Nicholas Murphy</i> <i>Owasco Gr. 1</i>	June 2026 <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					1	2	3								
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## Home Tutoring

Policy 8450 describes procedures for students requiring home tutoring for the Auburn Enlarged City School District. When a parent/guardian anticipates a prolonged absence due to a physical, mental, or emotional illness, the parent/guardian can request tutoring for the child while absent from school. The parent/guardian should provide a prescription describing the diagnosis and the expected period of absence in support of the request for tutoring. Under State Education Law, a prolonged absence is one that lasts for two weeks or longer. However, with appropriate documentation and in consideration of uniquely compelling circumstances, the District will consider provision of home tutoring for absences of less than two weeks. The procedures include, but are not limited to the following:

- The Nursing Supervisor will request that a Release of Information with the student's physician be signed by the parent/guardian. Upon receipt of the prescription, the District has an obligation and right to make inquiries of the physician as there must be a legitimate basis of medial necessity for alternative instruction (tutoring). Therefore, the nursing Supervisor will communicate with the physician in order to fully understand the extent of the student's condition. The District has the right to ask for additional information to substantiate the prescription request. A treatment plan may be requested along with periodic updates from the physician on the student's condition.
- The District also has a tutoring site where services are provided. If a received prescription states "home tutoring", the Nursing Supervisor will discuss with the physician if the student can appropriately receive instruction at the tutoring site.
- The Nursing Supervisor will make a determination regarding the tutoring, location, and duration, after consultation with the physician and parent/guardian. Any questions regarding tutoring will be directed to the Nursing Supervisor. In the event that there is not a legitimate basis for the tutoring, it may be denied after consultation with the School Physician.
- Elementary students receive five hours of tutoring a week and secondary students receive 10 hours of tutoring a week while classes are in session, excluding holidays and vacations.
- A Section 504 of the Rehabilitation Act of 1973 referral may be considered when tutoring is required for lengthy periods of time and deemed necessary to meet the student's educational needs.

## School Food Service

**All students enrolled at Auburn Enlarged City School District (AECSD) are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day of the 2025-2026 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application.**



**Research supports a positive link between eating breakfast and cognitive and academic performance. More specifically, students who eat breakfast have better focus, problem-solving ability, and improved memory.**

The school meal program, operating on a self-sustaining basis, provides full hot and cold lunches and breakfasts in all schools. A monthly menu lists the daily offerings. This program, called the Community Eligibility Provision (CEP), allows all students to obtain complete meals, free of charge, regardless of household income. This program was established by the Food and Nutrition Service of the United States Department of Agriculture to make it easier for children in low income communities to receive meals at no charge.

There are no applications to complete. As long as the student takes a complete ('reimbursable') meal, it will be free. If the student wishes to purchase a second meal, or only parts of a meal, (i.e., milk), there will be a charge for that, so you may still wish to keep or establish a prepaid meal account for your child.



Eleanor Sears, AJHS Gr. 8

## Community Eligibility Provision Form

Although a complete breakfast and lunch will be provided at no cost to every student in the school district, it is important to complete and submit the Community Eligibility Provision Form that will be sent home on or about the first day of school. Results of these applications assists the district in obtaining accurate financial aid from State and Federal sources. Please submit the completed forms to the Busines Office at 78 Thornton Ave. All information is considered confidential. If a family situation changes in anyway that would effect the application result, please contact the school to file a new application.

**The following chart** lists income levels according to household size and income levels received either yearly, monthly or weekly. If your total household income is the same or less than the amounts on the Income Chart below, please complete the Community Eligibility Provision Form.

*Effective from July 1, 2025 to June 30, 2026*

Household Size	Income		
	Annual	Monthly	Weekly
1	\$ 28,953	\$ 2,413	\$ 557
2	\$ 39,128	\$ 3,261	\$ 753
3	\$ 49,303	\$ 4,109	\$ 949
4	\$ 59,478	\$ 4,957	\$ 1,149
5	\$ 69,653	\$ 5,805	\$ 1,340
6	\$ 79,828	\$ 6,653	\$ 1,536
7	\$ 90,003	\$ 7,501	\$ 1,731
8	\$100,000	\$ 8,349	\$ 1,927

*For each additional family member add:*

+10,175	+848	+196
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There are many other supporting services available to residents of the Auburn School District. If you have a question or wish further information on what is available, contact the District at 315-255-8820.

The Human Services Coalition publishes a community service directory, which is available at <http://www.human-services.org> or by calling 315-253-9743.

Questins about SNAP (Supplimental Nutrition Assitance Program) Please call 315-253-1210.

## MySchoolBucks

Students will still have access to their funds in MySchoolBucks to purchase additional complete meals and a la carte items. The cost of an additional lunch is \$2.75 and \$1.00 for breakfast.

# August 2026

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# Student Services

In order to enhance the academic achievement and attendance of students, the district employs specialists to provide educationally related support services.

## SCHOOL COUNSELING

This program has many objectives. One important outcome for each counselor is that each student develops a positive attitude toward peers and school. Each Junior High and High School student is assigned to a counselor who affects student behavior both directly and indirectly. The counselor is directly involved in the development of students through individual and group counseling, classroom guidance projects, and curricular work. The counselor may also indirectly bring about change in students by consulting with teachers, parents and administrators. The counselor helps the student adjust to the school and assists in planning the student's school program and future goals.

Parents are encouraged to contact their child's counselor to discuss their child's development in all areas.

## PSYCHOLOGICAL SERVICES

Psychological services are available in each building. The psychologist provides an educationally related support service through diagnostic testing to assess the social, emotional, intellectual and perceptual-motor development of children experiencing learning problems. This evaluation is used to prepare a written prescription for individualized remedial and special programs. The psychologist provides consultations to teachers and parents on behavioral and instructional management problems. The psychologist always contacts the parents when directly involved with a child's educational program.

## SOCIAL WORKER SERVICE

School Social Workers are assigned to the elementary level and to the secondary level. The social workers provide a direct and indirect service to children and their families. This relationship often is the basis for families having trust in the school, and enabling them to better cooperate with educational planning for their child. The social workers do follow-up work on all serious attendance problems and coordinate the effort with the building staff.

The social workers provide a portion of the counseling as a related and support service to disabled and non-disabled pupils. They are also an important liaison between the school, the family, and community agencies. The social workers are the primary contact in any suspected child abuse case.

# Auburn School District Income Tax Code

025 025

All taxpayers who are included in the Auburn Enlarged City School District should use the code number **025** in the space requesting this information on the NYS Personal Income Tax Form. Income reported on the tax form serves as a measure of the wealth of the school district. School aid will be affected if the school district or code number is incorrect or is missing.

## New York State Sex Offender Registry

You can go online to find out if any sexual offenders live near you. The Cayuga County Sheriff's Office has information about sex offenders living in the county available at: [https://www.criminaljustice.ny.gov/SomsSUBDirectory/search\\_index.jsp](https://www.criminaljustice.ny.gov/SomsSUBDirectory/search_index.jsp)



## Smoke Free

The Auburn Enlarged City School District, in compliance with New York State Law, prohibits smoking and vaping in any school buildings or on school district property.

## Students with Disabilities

The Auburn Enlarged City School District needs your help in locating and identifying students that reside in the district and who may have a disability that interferes with their ability to make expected progress in school. If you suspect your child(ren), ages 3-21, has a disability that may impact his/her progress in school, and he/she does **NOT** currently receive special education services, please contact the office below:

Auburn Enlarged City School District  
Attn: Babette Valentine,  
Executive Director of Special Education  
78 Thornton Ave., Auburn, NY 13021  
(315) 255-8854

The Special Education Office will contact you by letter or phone to assist you with the next steps in the process of determining if your child(ren) is eligible for classification with an educational disability and the necessary services to support him/her to make expected progress in school.

# School Health Services & School Health Physicals

Health services are provided for all pupils consistent with state and federal law.

New York State Law Education Section 903 requires physical examinations for students in grades preK, K, 1, 3, 5, 7, 9, and 11 and non-grade level programs, sports participation, for all new entrants, and students requiring a triennial review, and at any grade level by school administration in their discretion to promote the educational interests of the student. **It is highly recommended that your child see his or her own physician for this physical examination. Your family physician is the person best qualified to provide a thorough physical examination and history of your child for the school health record.** The physical examination in conjunction with hearing and vision screening, are helpful in determining some health problems which may interfere with the learning process. A form, to be completed by the physician, may be obtained from the school health office. If this is not done, a physical appraisal will be performed by the school physician with the assistance of the school nurse. Any condition determined by the doctor to require further medical attention will be reported to the parent/guardian for follow-up by the family doctor.

Students with disabilities who receive special education services may also require a medical examination by their private physician. Notification will be made by the school health office.

If a child has a sport physical during the year in which a specified grade level physical is required, the sports physical will be sufficient for both requirements.

A school nurse is responsible for the health program in each school. Health records are maintained on each student, which include a medical history and information on height, weight, BMI, vision, hearing, blood pressure, color perception and scoliosis screening performed throughout the child's elementary, middle and high school experience. Parents are notified if a child fails to pass any screening test and recommendations are made for further medical evaluations. Special health problems are followed as needed.

If you have any questions regarding the health program for your child, please contact the nurse in your child's school. It is important to keep the school nurse informed of any changes in your child's health status, to assist her in providing the safest and best health care and services available to your child.

## SPORTS PHYSICALS

Every student that intends to participate in any School District sport is required to have a yearly sports physical examination prior to the start of that sport's tryouts. It is highly recommended that your child see his or her own physician for the necessary sports physical. Your family physician knows your child on a more personal basis and he or she is the person best qualified to provide a thorough sport physical examination and medical history of your child. Your family physician must complete the Physical Report portion of the Pre-participation Health History & Medical Consent form (75 D), qualifying your child for the appropriate sports. Although this is at your own expense, most health insurance companies will cover the cost of one well-child physical per year. If you do not obtain your child's physical from your own physician, the District has scheduled school sponsored sports physicals, at no cost. These dates can be found in the school calendar or by contacting the Health or Athletic office.

Your student needs only one sports physical examination per year, but the parent/guardian must complete registration online at Family ID prior to the start of each subsequent new sport season.

To register on Family ID, go to the district Website (<http://www.aecsd.education>) to the Athletic page and click on Family ID Registration.

If you need help with the Family ID application process, please call 888-800-5583.

The Auburn School District Chief Medical Physician must review and approve all sports physical exams and Pre-participation health exam records for students to participate in the sports program. If you have any questions contact your School Nurse.

## Senior Citizen Passes

Senior citizens over 62 years of age are eligible for a "Golden Age Pass" from the Auburn School District. The pass allows persons into all athletic, drama and music events in the district free of charge. Senior citizens may pick up passes at the Harriet Tubman Administrative Offices at 78 Thornton Avenue.

## SCHOOL MEDICATION POLICY

If you wish to have your child receive medication during school hours, the following policy, according to State Education Law, must be followed:

1. **No medication will be given in school without a doctor's written order.** This order must include the student's name, name of medication, dosage, time and dates to be given. The label on the medicine bottle is not sufficient.
2. **A written request from the parent for the school health office to administer the medication must be provided.**
3. Medicine arriving in school in unlabeled containers, baggies, etc. will not be given. The medication must be in its original container.
4. The medication should be delivered to the school by the parent/guardian.
5. **Do not send aspirin or other single dose medication to school with your child.** These medications will not be administered without fulfillment of the requirements stated above.
6. The medication will be kept in the school health office throughout the time it is to be administered.
7. Parents will be contacted to make arrangements to pick up discontinued or unused medication.
8. **Medications must be picked up at the end of the year or they will be discarded.**
9. New physician orders for medication administration are required for each school year.
10. Students wishing to independently carry and use respiratory rescue medications, Epi pens, insulin, glucagon or other related Diabetics management supplies require a primary providers attestation and medication order.

Under **no** circumstances, is a child to leave any medication in his/her locker, or classroom, or carry it with him/her without a doctor's order and notification to health staff.

School health office personnel **cannot** administer any internal medication without a physician's order and written permission from the parent. This includes: aspirin, aspirin, cough syrup, decongestants, stomach remedies and cough drops. If your physician recommends that your child receive an over-the-counter medication, he/she will be glad to provide an order for your child to bring to the school nurse along with the medication. **Parents are encouraged to assist their children to become self directed when receiving medications.**

If you have any questions, please contact the nurse in your child's building. Thank you for your cooperation.

## Auburn Music Boosters

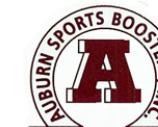


The Music Boosters are an incorporated group of parents and community advocates organized to support the students and faculty who are involved in either the chorus or band. Both groups have its own committee and activities.

These booster groups assist the individual directors and students by organizing fund-raisers, including a large collaborative effort, our annual community fruit sale. We also chaperone various trips, help move and maintain equipment and uniforms, and support the music program in many other ways. This association also offers great ways to socialize and get to know other parents and teachers.

We look forward to seeing old friends and new parents during this school year.

*Allison Fennessy, President*



## Auburn Maroon Sports Boosters

The Sports Boosters are a non-profit membership organization promoting athletic excellence throughout the School District. A 20 member Board of Directors elected by the membership for a three-year term governs the Boosters. Meetings are generally held on a monthly basis.

Over the past several years the Boosters have raised several thousands of dollars through community wide fund raising activities, assisting the District Sports Programs. Activities have included the purchase of equipment, trophies, and supporting athletic programs.

We encourage you to join boosters in assisting our activities. Membership is open to all adult residents of the District.





**Auburn Enlarged City School District**  
Harriet Tubman Administration Building  
78 Thornton Avenue  
Auburn, New York 13021-4698

NON-PROFIT ORG.  
U.S. POSTAGE  
PAID  
Auburn, NY 13021  
Permit No. 42

## Phone Directory

INFORMATION/ASSISTANCE ..... 315-255-8800

**SUPERINTENDENT OF SCHOOLS**

Dr. Misty Slavic ..... 315-255-8835

**SCHOOL AND PRINCIPALS**

**AUBURN HIGH SCHOOL**

Brian Morgan, Principal ..... 255-8305

Asst. Principal (A-F) Joseph Judge ..... 255-8306

Asst. Principal (G-N) Brandi Wicks ..... 255-8303

Asst. Principal (O-Z) John Testa ..... 255-8308

**SCHOOL COUNSELORS**

Steven Crosby (A-C) ..... 255-8314

Melisa Vormwald (D-Ha) ..... 255-8317

Gregory Walker (He-Me) ..... 255-8318

Jane Stryker (Mi-Sc) ..... 255-8311

Erin Shurant (Se-Z) ..... 255-8321

**AUBURN JUNIOR HIGH**

Principal, David Oliver ..... 255-8484

Asst. Principal, Alexandria Vitale ..... 255-8636

**SCHOOL COUNSELORS**

Gerald Salvage (A-Le) ..... 255-8490

Meg Walsh (Li-Z) ..... 255-8532

**ELEMENTARY SCHOOLS (Grades K-6)**

Principal Casey Park, Brianne Batis ..... 255-8764

Principal Genesee, MaryClaire Pineau ..... 255-8644

Principal Herman Ave., Jared Tabone ..... 255-8684

Principal Owasco, Elizabeth Molloy ..... 255-8885

Principal Seward, Ronald Gorney ..... 255-8604

**FOOD SERVICES**

Deborah David ..... 255-8335

**HEALTH OFFICES**

Auburn High ..... 255-8319/255-8320

Auburn Junior High ..... 255-8486

Casey Park Elementary ..... 255-8766

Genesee Elementary ..... 255-8646

Herman Avenue Elementary ..... 255-8686

Owasco Elementary ..... 255-8725

Seward Elementary ..... 255-8616

**PAYROLL**

Nicole Blay ..... 315-255-8496

**PSYCHOLOGISTS**

Lauren Dottolo (AHS, A-L) ..... 255-8327

Molly Gage (AJHS, Spec Ed) ..... 255-8352

Emma Flynn (Genesee) ..... 255-8647

Margaret Smith (AHS) ..... 255-8488

Jennifer Danker-Stiles (Owasco) ..... 255-8722

Jennifer Church (Casey) ..... 255-8767

Mary Solomon (Seward) ..... 255-8603

Christina Vuono (Herman Ave.) ..... 253-8682

Kristen Weiss (AHS, M-Z) ..... 255-8312

**SOCIAL WORKERS**

Payton Pinchak (Casey Park) ..... 255-8752

Ashley Evans (Genesee) ..... 255-8889

Venecia DeRoose (AJHS) ..... 255-8740

Jennifer Poole (Herman) ..... 255-8660

Michaela Breeze (Owasco) ..... 255-8741

Jennifer Anthony (Seward) ..... 255-8610

George Whipple (AHS) ..... 255-8654

Casey CareyDixon (AHS) ..... 255-8557

**Central Registration**

Terri Donnelly ..... 255-8825

**HARRIET TUBMAN ADMINISTRATION BUILDING**

Executive Director Elementary Curriculum & Instruction  
Karen DiVietro ..... 255-8859

Executive Director Secondary Curriculum & Instruction  
TBD ..... 255-8800

Deputy Superintendent  
Amy Mahunik ..... 255-8809

Assistant Superintendent for Student Services  
Sarah Passarello ..... 255-8801

Director of Health, P.E., and Athletics  
Stephen Komenecky ..... 255-8812

Director of Early Learning  
Michele Kolceski ..... 255-8613

Executive Director of Special Education  
Babette Valentine ..... 255-8854

Executive Director of Instructional Technology  
Levi Meyer ..... 255-8834

District Clerk  
Michelle Major ..... 255-8850

Nursing Supervisor  
Lonna Vrooman ..... 255-8829

School Business Executive  
Tessa Crawford ..... 255-8808

Director of Facilities  
TBD ..... 255-8818

**TRANSPORTATION**

Director of Transportation  
CarolAnn DiFabio ..... 255-8807

First Student ..... 252-3401

**Transcripts/Secretary AHS**

Sara Malenick ..... 255-8316