



Auburn Enlarged City School District
Harriet Tubman Administration Building
78 Thornton Avenue
Auburn, New York 13021
(315) 255-8817

Annual Student Update Verification Form

Hello Parents/Guardians!

We are excited to announce that we are now offering the convenience of online registration through FamilyID (www.familyid.com). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to update your children(s) census information.

REGISTRATION PROCESS:

- A parent/guardian should register by entering this address: <https://www.familyid.com/account>
- Click on the tab at the top of the page that says "Find a program", type "Auburn Enlarged City School District" in the search box and click Find. Our District will appear, at which time you can click on the link to proceed.
- On the next screen, click on the green *Register Now* button and scroll, if necessary, to the Create Account/Log In green buttons. If this is your first time using FamilyID, click Create Account. Click Log In, if you already have a FamilyID account.
- Create your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select *I Agree to the FamilyID Terms of Service*. Click Create Account.
- You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
- Click on the link in your activation E-mail, which will log you in to FamilyID.com
- Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
- Click the Save & Continue button when your form is complete.
- Review your registration summary.
- Click *No Payment Required*
- Click the green Submit button. After selecting 'Submit', the registration will be complete. You will receive a completion email from FamilyID confirming your registration.
- To view a completed registration, select the 'Registration' tab on the blue bar.

SUPPORT:

If you need assistance with registration, contact FamilyID at: support@familyid.com or 888-800-5583 x1. Support is available 7 days per week and messages will be returned promptly.