

Superintendent's Message

Dear Auburn Families,

The end of the 2019-2020 school year was nothing short of extraordinary, and it looks as though what lies ahead for the 2020-2021 school year will be just as remarkable. School districts across New York State have been working diligently to come up with reopening plans based on three models – a 100% in-person learning model, a hybrid learning model where there is a split between in-person and distance learning, and a 100% distance learning model. While developing plans for each model, districts must also incorporate all of the health and safety guidelines set by the governor, the State Education Department, and the Department of Health. Because of this, every school district's reopening plans are going to look different.

By August 7, Governor Cuomo will announce whether school districts will be able to reopen for in-person learning in September. If he announces that students are not allowed back in school buildings, the Auburn Enlarged City School District will reopen with a distance learning model. If the governor does allow students to return for in-person learning, **the district will be reopening with a hybrid learning model**, which will have students attending school in person on an A/B rotation 2 days out of the week and distance learning 3 days a week.

Because of the current social distancing guidelines mandated by the state, it would be impossible for the Auburn School District to be able to socially distance students from one another due to bus and classroom capacity. The district transports 58%, or approximately 2,400 students, to and from school. Most of our buses have a maximum capacity of 66 students. With social distancing and all students wearing face masks, we will only be able to accommodate between 11 and 22 students per bus. In addition, the district's school buildings simply do not have enough space to be able to socially distance 4,200 students.

As you read through the district's reopening plans, the student schedules and teaching and learning sections will give parents and guardians a good idea of how school will look for each model, but below are some highlights of what the hybrid learning model will look like.

In the hybrid learning model, students will be on an A/B rotation. Students assigned to an A schedule will attend school in person on Mondays and Wednesdays and attend virtually on Tuesdays, Thursdays and Fridays. Students assigned to a B schedule will attend school in person on Tuesdays and Thursdays and attend virtually on Mondays, Wednesdays and Fridays. Having all students attend school virtually on Fridays will allow teachers to prepare lessons for the following week so that students will have easy access to the curriculum.

Elementary schools will create classes and schedules to ensure students are in a 'cohort.' This means that students will spend the entirety of their day with the same group of students and not attend class in other classrooms throughout the building. Teachers of art, music, physical education, etc. will rotate between cohorts to help limit the number of transitions. Lunch will be provided to students in their classrooms. Cohorts will be limited to 12-14 students depending on the size of the teaching space to ensure compliance with social distancing guidelines. The junior high and high school will create classes and schedules to ensure students are in a 'cohort' to the extent possible.

Hand sanitizing stations will be available in each classroom. Desks will be set up so that social distancing can be maintained. Masks **will not** be required once students are in the classroom and seated at an assigned desk. Masks **will be** required for when standing or outside of the classroom. Additionally, masks **will be** required for secondary students as they transition between classrooms and common areas.

Masks **will be** required for students being transported by school buses. The buses will be sanitized after every trip. Parents will be provided with a form opting in or out of utilizing our transportation services this year. While we will accommodate for social distancing on our school buses, we recommend that parents or guardians drop off and pick up students if at all possible to ensure safety.

We can all agree that none of these learning models are ideal. We cannot bring all students back for full in-person learning because of the current social distancing guidelines. The hybrid model creates childcare issues for working parents. Distance learning creates social-emotional deficits for students. Our goal is to bring all students back to school every day as soon as it is safe to do so, and we will continue to work to come up with a plan that will allow us to do that.

Finally, it is important to understand that at any point the district may need to move into a full distance learning model depending on cases of COVID-19 in our community and region. We will all need to be flexible and adjust the best we can as we navigate through the school year. The district will continue to communicate with parents and the community on a regular basis through the website, social media, letters, emails and phone calls.

Each school will be communicating specifics about your child's schedule in the coming weeks. Please do not hesitate to contact your child's principal or an administrator with questions or concerns. We will all get through the 2020-2021 school year together.

Sincerely,

Jeffrey A. Pirozzolo
Superintendent of Schools
Auburn Enlarged City School District

Reopening Plan Overview:

- Module - Mandatory assurance categories identified by NYS and required for all reopening plans
- Assurance - Mandatory assurance; directions or directives
- Scnr. - Reopening scenarios: (1) 100% in-school with safety precautions; (2) Hybrid model; (3) 100% distance learning model
- District Actions: Actions, plans, or decisions that are made by district teams
- Owner(s): The primary point of contact for this assurance; who should be contacted with questions
- Date: The deadline for an action, plan, or decision
- School Guidance: Actions, plans, or decisions that are made by school teams WITH district guidance or recommendations

Scenario 1	Scenario 2	Scenario 3
100% of our students are in buildings for instruction with safety precautions.	Hybrid model where some students are learning at home and some are in learning on-campus in our buildings.	100% distance learning model where all students are learning off campus at home.
This scenario would only be feasible for Auburn when we are able to safely return students to school without the current social distancing guidance due to bus and classroom capacity.	This model will have students attending school on an A/B rotation 2 days out of the week and remote learning 3 days a week through Google Classroom and small groups virtual instruction.	This model will have students remote learning 5 days a week with a consistent daily schedule to include direct teacher instruction, small group instruction and individual student contact and feedback.

MODULES

- [Communication/Family and Community Engagement](#)
- [Health and Safety](#)
- [Facilities](#)
- [Child Nutrition](#)
- [Transportation](#)
- [Social Emotional Well-Being](#)
- [School Schedules](#)
- [Attendance and Chronic Absenteeism](#)
- [Technology and Connectivity](#)
- [Teaching and Learning](#)
- [Special Education](#)
- [Bilingual Education and World Languages](#)
- [Teacher and Principal Evaluation System](#)
- [Certification, Incidental Teaching](#)

Communication/ Family and Community Engagement

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process.	1	The district's Administrative Leadership Team conducted multiple meetings to discuss all possible reopening scenarios. The district facilitated a meeting with a committee of staff members. The district facilitated a meeting with a committee of parents/community members. The superintendent maintains regular contact with the local health department for input on ensuring the health and safety of students and staff whenever school is in session.	Jeff P.	Done	School principals have been instructed to put specific plans together for their own buildings based on direction from the district. These plans will be communicated to their school communities once given approval by the Superintendent. Develop building plans to regularly communicate with local stakeholders - staff and families. Submit to the district for approval. Please submit my 8/7 to the district.
	2	Administrators, faculty, staff, families and the community gave the district input into a hybrid model via in person meetings and surveys.	Jeff P.	7/20	Schools will consider staff, family and community input in making decisions for hybrid reopening procedures.
	3	Administrators, faculty, staff, families and the community gave the district input into a distance learning model via in person meetings and surveys.	Jeff P.	7/20	Schools will consider staff, family and community input in making decisions for distance learning.
The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing webpages, text and email groups, and/or social media groups or posts.	1, 2, 3	The district will develop a District Communications Plan that incorporates communication with stakeholders through the website, social media, emails and robocalls, newsletters, presentations, and local media. The district will maintain a public website with up to date information on requirements and protocols. Additional updates will be shared via email and through robocalls directing stakeholders to relevant updates.	Jeff P. / Jessica L.	8/7	Schools will be working in coordination with the district office to develop their communications plans for their school communities. Schools will need to maintain and keep signage updated. Schools will be responsible for making sure all staff are trained and informed of any changes.
The school and/or district will ensure all students are taught or trained how to follow new COVID-19 protocols safely and correctly, including but not limited	1	The district will include guidelines in the Back to School Maroon Monthly Newsletter and update the website with the guidelines. The district will provide guidance to schools for	Caren R./ Jessica L.	8/20	Schools will reiterate the guidelines distributed by the district and provide guided opportunities for practice for students. Schools will post safety protocols with visual cues

to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.		posting safety protocols throughout the buildings.			for students.
	2	The district will include guidelines in the Back to School Maroon Monthly Newsletter and update the website with the guidelines. The district will provide guidance to schools for posting safety protocols throughout the buildings.	Caren R./ Jessica L.	8/20	Schools will reiterate the guidelines distributed by the district and provide guided opportunities for practice for students. Schools will post safety protocols with visual cues for students.
	3	N/A			N/A
The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained."	1	The district will hang signs and provide verbal communication to students, staff, and visitors.	Eric F.	9/1	Schools will reinforce expectations with school communities by providing verbal and visual communication anytime anyone enters the building.
	2	The district will hang signs and provide verbal communication to students, staff, and visitors.	Eric F.	9/1	Schools will reinforce expectations with school communities by providing verbal and visual communication anytime anyone enters the building.
	3	N/A			N/A
The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.	1, 2, 3	The district will provide translation of our messages in all necessary languages and with visual cues.	Camille J.	9/1	If any other translations are required, the school should notify the district office through the procedure for translating documents.

Health and Safety

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe transportation; and (4) Local hospital capacity – consult your local department of health.	1, 2	The district will remove unnecessary furniture and determine classroom furniture needs to maximize space availability (desks, tables, flexible seating, etc.) The district will measure spaces to identify the number of people that can enter in order to adhere to social distancing guidelines. The district will reduce density when students transition. The district will add additional time to the schedule to allow for this density reduction.	Eric F.	8/20	Schools will assign staff and students to classrooms and other instructional spaces adhering to social distancing guidelines. Schools will limit in-person presence to only those staff who are necessary to be at the school during normal school hours. Schools will mandate that students and staff wear face masks whenever possible seated and always when moving throughout the building.
	3	N/A			N/A
Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) in developing their reopening plan and identify those that participated in the reopening plans.	1, 2, 3	The district will meet and communicate with local healthcare providers and the health department regularly for updated data and protocols. The district has an attendance list of all stakeholders who have participated in discussing and developing the reopening plan.	Caren R.	7/20	Schools will follow guidance provided by the district that has been received from the health department. Each school will develop individual plans and engage stakeholders through a steering committee.
Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.	1, 2	The district will include guidelines in the Back to School Maroon Monthly Newsletter. The district will send home flyers to families (in return to school packets) including visuals. The district will update the website and social media regularly with guidance.	Caren R.	8/20	Schools will include regular reminders of protocols and procedures in monthly communication to families. Schools will update their websites and social media regularly with guidance. Schools will keep updated guidance and procedures posted in an area visible to visitors.

	3	In addition to above the district will hold in-person meetings adhering to social distancing guidelines.	Caren R.	8/20	Schools will include regular reminders of protocols and procedures in monthly communication to families. Schools will update their websites and social media regularly with guidance.
Each school and/or district reopening plan has a written protocol developed in collaboration with the district or school's director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.	1, 2	The district will develop a written protocol and post it on the website. The district will communicate the plan with families and staff through mailings and posting on social media. The district and school health services teams will update procedures to identify adults and children with signs and symptoms.	Caren R.	By start of school	Schools will instruct staff to look for certain symptoms (p. 21 from NYS Guidelines) and report them to the school nurse. Schools will address this during the opening faculty meeting. Schools will be trained to identify signs and symptoms. Schools will follow the District procedures.
	3	N/A			N/A
Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.	1, 2	The district will have written protocols for daily temperature checks. Student and staff temperatures will be taken daily upon entering the buildings and documented.	Caren R.	9/20	Schools will follow the protocol. Schools will designate staff to take temperatures and document as students arrive. Schools will create a schedule including locations for daily temperature checks.
	3	N/A			N/A
Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.	1, 2	The district will continue to utilize current policy for ill students and contact parents for pickup. In addition, ill students or staff will follow protocols to wait in isolation.	Caren R.	9/20	Each school has a nurse to evaluate any students and staff that may be ill or have symptoms. Schools should follow their current policy for assessing ill students.
	3	N/A			N/A
Each school and/or district	1, 2	The district will ensure each building has an	Eric F / Caren	9/20	Schools will ensure the isolation room will be a

reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.		isolation room or area to separate anyone displaying symptoms of COVID-19. Recommend a space other than the health office that maintains privacy.	R.		protected space used only for isolation and will need to be cleaned and disinfected after use. Buildings will implement CDC recommended cleaning procedures.
	3	N/A			N/A
Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.	1, 2	The district will reduce density at points of entry and add signage on entrances and walls, will consider adding longer transitions to accommodate new safety protocols and develop written protocols on sign in sign out, CDC guidelines and require health screening for visitors/contractors. District will limit access of community members to the office. No vendors will have access to the building during school hours, except for essential services.	Eric F.	9/20	Schools will ensure no parents will be allowed in the building to pick up children unless they go through our screening process. All health and safety protocols must be followed for anyone who enters the building.
	3	N/A			N/A
Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.	1, 2	The district will develop a written protocol for observing signs of illness and when a child should stay home from school and post it on the website. The district will communicate the plan with families and staff through mailings and postings on social media. District will notify families of any updates provided by the Dept of Health.	Caren R.	9/1	Schools will communicate and post protocols: Students cannot attend school if they have had a fever of greater than 100 degrees at any time in the past 14 days. That means your child may not attend school for at least 14 days from the date of the fever. If a child screens positive for COVID-19 symptoms there must be documentation from a healthcare provider following evaluation, a negative diagnostic test result, and symptom resolution or if COVID-19 test is positive there must be release from isolation by the county department of health before returning to school. All school staff members will reinforce with students and families; do not come to school if you are feeling unwell or have a fever.
	3	N/A			N/A

Each school and/or district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.	1	The district will post and distribute to schools protocol for appropriate hand and respiratory hygiene.	Caren R.	8/15	Schools will post protocol for appropriate hand and respiratory hygiene.
	3	N/A			N/A
Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.	1, 2	The district will post and distribute to schools protocol for appropriate social distancing requirements. The district will post and maintain floor markings. The district will provide frequent signage and verbal reminders to adhere to guidance.	Caren R./Eric F	8/15	Schools will post protocol for appropriate social distancing requirements. Schools will post directional arrows on floors and place furniture 6ft apart in all classrooms and offices.
	3	N/A			N/A
Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.	1, 2	The district will survey staff and families to identify individuals who are at high risk. The district will establish a plan for accommodations on an individual basis with staff and families. The district will provide outreach to high risk families and discuss accommodation for each family.	Caren R.	8/15	Schools will implement accommodations set forth by the district for individual staff members and families who are at high risk. School will regularly check-in with high risk families and coordinate with district team to provide solutions to accommodate.
	3	N/A			N/A
Each school and/or district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	1, 2	The district will post and distribute to schools protocol and signage for wearing a face covering when social distancing is not possible. District will provide face covering for those who do not have them.	Caren R.	8/15	Schools will post and distribute protocol and signage for wearing a face covering when social distancing is not possible. School will distribute face coverings for those who need them.
	3	N/A			N/A
Each school and/or district reopening plan has a plan for obtaining and maintaining	1, 2	The district will ensure schools have adequate supplies of masks and PPE.	Caren R.	9/1	Schools will ensure classrooms and offices are equipped with masks, disinfecting wipes, hand sanitizer, signage for proper hygiene, tissues, gloves

adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.					and open top trash bins.
	3	N/A			N/A
Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.	1, 2	In the event of a COVID positive individual being present, the district may choose to temporarily move classes to a remote/virtual format until all contacts can be identified, notified, tested, and cleared. The district would in those circumstances close off the areas used by the person who has COVID-19, increase air circulation through the opening of windows, and clean and disinfect that area using appropriate PPE. Any individual who screens positive for COVID-19 will immediately be isolated and sent home with instructions to contact their healthcare provider for assessment and testing. The district will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual in school facilities or on school grounds, including students, faculty, staff, and visitors. The district will rely on the advice and support of the Cayuga County Department of Health for assistance in regard to testing protocols, testing responsibilities, contact tracing, and containment should a situation warrant their intervention. The district would support the Cayuga County Department of Health in tracing all contacts of the individual in accordance with the protocols, training, and tools provided by the New York State Contact Tracing Program. We would, of course, cooperate with all state and local health department contact tracing, isolation, and quarantine efforts.	Caren R.	7/31	Schools will follow district guidance and communicate directly with the district office.
	3	N/A			N/A
Each school and/or district	1, 2, 3	The district will follow protocol that complies with	Caren R.	9/1	Schools will follow district guidance and

reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.		the DOH and CDC guidance for the return to school of students and staff following a positive screening for COVID-19 symptoms, diagnosis of COVID-19, or following quarantine due to contact with a confirmed case of COVID-19. The district will coordinate the return of a student or staff member with the Cayuga County Health Department.			communicate directly with the district office.
Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.	1, 2, 3	The district will develop written protocol to clean and disinfect schools following CDC guidance. District has reviewed CDC and DOH guidance, and will be putting a training plan in place.	Eric F.	9/1	Schools will follow district guidance on cleaning and disinfecting.
Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons	1, 2	The district will develop written protocol to conduct required school safety drills with modifications ensuring social distancing.	Caren R.	9/1	Schools will follow district protocol on conducting safety drills with modifications.
	3	N/A			N/A
Each school and/or district reopening plan has a written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school's charter).	1, 2	There are currently no district-operated programs in place. The district will develop written protocols if any district-operated before and aftercare programs are commenced. District will collaborate with YMCA and BTW to develop procedures and training for before/after school programs.	Caren R.	8/15	Schools will follow district protocol as needed.
	3	N/A			N/A
Each school and/or district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include continuous compliance with all	1, 2	The district has designated Eric Francisco as the district's COVID-19 safety coordinator.	Jeff P.	ongoing	Schools will notify the district's COVID-19 safety coordinator regarding any concerns about the district's compliance with all aspects of the school's reopening.

aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.	3	N/A			N/A
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Facilities

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.	1, 2, 3	No alterations at this time.	Eric F.	N/A	N/A
Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.	1, 2, 3	Completed and located in facilities office	Eric F.	Done	N/A
Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.	1	Completed 2/27/20	Eric F.	Done	N/A
Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.	1, 2, 3	Completed - follow FCNYS 2020 5705.5	Eric F.	Done	Custodial staff will need to ensure stations are refilled as needed. Nothing additional needed for set-up.
Each school and/or district reopening plan which includes the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.	1, 2, 3	The district will submit floor plans to OFP if dividers are installed.	Eric F.	N/A	N/A
Each school and/or district reopening plan must ensure that all new building construction and	1, 2, 3	The district will submit any new construction to OFP.	Eric F.	N/A	N/A

temporary quarter projects will be submitted to OFP for a full code review.					
Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation	1, 2, 3	No plans to lease any spaces.	Eric F.	N/A	N/A
Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.	1, 2, 3	N/A	Eric F.	N/A	N/A
Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.	1, 2, 3	Fixtures meet the minimum standards of the BCNYS	Eric F.	Done	N/A
Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.	1, 2, 3	New bottle fillers to be ordered to accommodate each 100 students per school, or cups to be provided as an alternate.	Eric F.	8/1	Schools will communicate the location of new fountains and ask students to provide their own water bottle. School will procure and provide cups for student use. Schools will communicate water fountain expectations to students and staff. Teachers will reinforce water fountain expectations as needed.
Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.	1, 2, 3	The district will review HVAC requirements and maximize filter efficiency per unit and provide demand control ventilation. Work with our DDC system and controls group to maximize the # of air exchanges per hour. Pull data from the program and show proper trending.	Eric F.	9/1	Schools will provide documentation as requested.
Each school and/or district reopening plan must ensure that	1, 2, 3	The district will ensure project submissions are labeled as such.	Eric F.	N/A	N/A

all project submissions only dedicated to "COVID-19 Reopening" will be labeled as such.					
Each school and/or district reopening plan which includes the use of plastic separators must comply with the 2020 BCNYS Section 2606.	1, 2, 3	No plans currently for dividers. The district will create a system that makes sure it complies to such provision if needed.	Eric F.	N/A	N/A

Child Nutrition

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.	1, 2	The district will provide guidance for elementary students eating in their classrooms. The district will provide guidance to secondary schools for protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	Mike H.	9/20	Elementary students will remain in their classrooms for meals. They will be supervised by lunch monitors or teaching assistants. Secondary students will eat in common areas following social distancing guidelines. Common areas will be cleaned and disinfected before and after each group has their meals.
	2	The district will provide guidance to schools for distributing meals before students leave school when following an A/B schedule.	Jeff P.	9/20	Schools will give students their breakfast and lunch grab and go meal before they leave for the next day when following an A/B schedule.
	3	The district will provide grab and go breakfast and lunch meals at specific locations. The district will communicate with families regarding meal grab and go sites, using SchoolMessenger, email, and the website. The district will create delivery procedures for district staff to follow to maintain health and safety of district employees.		9/20	N/A
Each school and/or district reopening plan must address all applicable health and safety guidelines.	1, 2, 3	The district will comply with Child Nutrition Program Requirements. The district will engage school food service directors in district or system wide discussions regarding plans for reopening schools to ensure that students participating in all learning models have access to healthy meals. All food service employees will be required to wear face coverings and follow any other CDC guidelines while preparing food. All food service employees will receive training on proper safety guidelines. If fully remote, all guidelines apply for meal distribution sites.	Mike H.	9/20	Schools will ensure meals will be provided in a socially distant setting because students will not need to wear a mask while eating meals. Lunch monitors will be required to wear face coverings and follow any other CDC guidelines while monitoring meals.

Each school and/or district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.	1, 2	The district will ensure students with food allergies are protected when having meals outside the cafeteria. A list of all food allergies by classroom provided by the District to be followed in the assembly and distribution of meals.	Mike H.	9/20	Schools will ensure students with food allergies have their own table for meals which is cleaned and disinfected before and after eating. School nurses will communicate Safety Plans for food allergies to teachers and staff.
	3	A list of any students' allergies provided by the district will be sent to food service providers to ensure proper preparation of meals. Families identify student names to collect specified student meals.	Mike H.	9/20	School nurses will communicate Safety Plans for food allergies to the District.
Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	1, 2	The district will provide guidance for protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	Caren R.	9/20	Schools will ensure hand hygiene before and after eating and discourage sharing of food through signs and verbal reminders. Schools will not allow outside food or treats being brought in or shared between students outside of the same household. Each teacher will instruct the students on proper handwashing protocols and procedures. Signage will be used to reinforce proper hygiene protocol in the classrooms and cafeteria areas.
	3	N/A			
Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	1, 2	The district will provide guidance for cleaning and disinfecting in between student meals. The district will provide schools with the necessary cleaning materials and directions for use.	Eric F.	9/20	Schools will ensure that the spaces students eat meals in are cleaned and disinfected before and after groups of students have those meals. At the elementary level, students will eat in classrooms and at the secondary level students will eat in common areas. School administrators work with their staff to determine cleaning responsibilities.
	3	N/A			
Each school and/or district reopening plan must ensure compliance with Child Nutrition	1, 2, 3	The district will comply with Child Nutrition Program Requirements.	Mike H.	9/20	Ensure that the Food Service Management Company is equipped to take accurate counts of meal distribution.

Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).		Menus and production sheets and meal count sheets ensuring proper compliance will be overseen by the Food Service Management Company for all meals served at school and distributed for home consumption. Ensure Business Administrator verifies compliance with CNP program requirements, and updates this compliance as additional information becomes available.			
Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.	1, 2, 3	The district will communicate in writing, through robo calls, posting on our website and social media and emails and texts. Communications will be translated into all necessary languages for families.	Jessica L.		Schools will communicate in writing, through robo calls, posting on our website and social media and emails and texts. Communications will be translated into all necessary languages for families.
Each school and/or district reopening plan must require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.	1,2	The district will measure all common areas for meals and mark out available seats adhering to 6 feet social distancing guidelines. Physical Barriers between food service workers and students will be in place where students would not be able to be 6 feet apart. Social distancing reminders will be in place where applicable.	Eric F.	9/1	Elementary schools will ensure students consume meals at their seats which will be arranged adhering to 6 feet social distancing guidelines. Secondary schools will ensure students sit only in marked seats in common areas.
	3	N/A	N/A	N/A	N/A

Transportation

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.	1, 2, 3	The district will ensure each bus will be cleaned with green disinfecting products. Proper disinfecting procedures and protocols will be outlined with staff members that will be providing cleaning services. First Student has a cleaning and disinfecting plan, as well as additional cost, shared with the district on 7/27. First Student staff will be responsible.	CarolAnn DiFabio, Christopher Filoso	07/23	If applicable - follow guidance from First Student.
Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.	1, 2, 3	The district will ensure each bus will be cleaned with green disinfecting products. Proper disinfecting procedures and protocols will be outlined with staff members that will be providing cleaning services. First Student has a cleaning and disinfecting plan, as well as additional cost, shared with the district on 7/27. First Student staff will be responsible.	CarolAnn DiFabio, Christopher Filoso	07/23	N/A
Each school and/or district reopening plan must ensure school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district.	1, 2, 3	Per NYS guidelines, hand sanitizers are not allowed on buses due to flammability. District to provide language for families in back to school packets about hand sanitizer and busses. Communicate the NYS guidelines and availability of shared sanitizing stations.	CarolAnn DiFabio, Christopher Filoso	07/23	Schools will ensure students do not have hand sanitizer when boarding the bus. Schools will communicate hand sanitizer guidelines with families before the start of school.
Each school and/or district reopening plan must ensure that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.	1, 2, 3	Per NYS guidelines, hand sanitizers are not allowed on buses due to flammability. Directions to staff will be provided by First Student in accordance NYS guidelines.	CarolAnn DiFabio, Christopher Filoso	07/23	Schools will ensure students do not have hand sanitizer when boarding the bus.
Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.	1, 2, 3	The district will ensure all busing staff are routinely updated on procedures monthly. Per CDC guidelines, masks are required by all persons on school buses. First Student will ensure all staff are wearing a mask.	CarolAnn DiFabio, Christopher Filoso	07/23	N/A - First Student responsibility

Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19.	1, 2	The district will ensure for in-person or hybrid scenarios, we will utilize the additional bus aide to distribute additional PPE, assist with students wearing masks, taking attendance, maintaining distance and mask wearing by students. Aides will not provide temperature checks on, or before entering/exiting the bus.	CarolAnn DiFabio, Christopher Filoso	07/23	Teach and review bus procedures with students. N/A for staff if they are First Student employees.
	3	For virtual learning, aides would continue to be on buses to assist with meal delivery.	CarolAnn DiFabio, Christopher Filoso	07/23	N/A
Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.	1, 2, 3	First Student will ensure all busing staff are routinely updated on procedures monthly. This update will be added to those meetings and trainings. First Student will train drivers and applicable bus aides on social distance measures.	CarolAnn DiFabio, Christopher Filoso	07/23	N/A
Each school and/or district reopening plan requires that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.	1, 2, 3	First Student will make PPE available, including masks, for all staff members to use. First Student will provide all transportation staff members with training specific to the use and care of PPE, cleaning and disinfecting practices, and proper loading and unloading procedures for a COVID-19 environment. The transportation office will have additional PPE equipment on hand including masks and gloves as well as items for personal hand cleaning.	CarolAnn DiFabio, Christopher Filoso	07/23	N/A
Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.	1, 2, 3	Ample hand sanitizer will be available for busing staff in marked locations throughout the terminal, but not on busing routes. Location Manager and cleaning staff will ensure hand sanitizer is available and refilled. First Student will determine where sanitizer stations are placed in terminal and employee access	CarolAnn DiFabio, Christopher Filoso	9/1	N/A

		locations.			
Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.	1, 2, 3	First Student will make PPE available, including gloves, for all staff members to use. These items will be added to the first aid supply.	CarolAnn DiFabio, Christopher Filoso	9/1	N/A
Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.	1, 2, 3	The district, in coordination with contractor First Student, will clarify guidelines around self-health assessment. First Student will implement mandatory health screening for all transportation employees prior to the start of their work day and before drivers and monitors begin their pre-run preparations.	CarolAnn DiFabio, Christopher Filoso	9/1	N/A
Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.	1, 2, 3	First Student will make PPE available, including masks, for all staff members to use. District will provide masks to First Student to be available for all students. First Student staff will monitor mask usage while on the bus in accordance with District guidelines.	CarolAnn DiFabio, Christopher Filoso	9/1	Schools will have masks available and ensure students have masks as they board the bus. Schools will ensure students are wearing a mask when leaving school to board the bus. School staff will use verbal reminders for students and staff on the bus to wear a mask properly.
Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.	1, 2, 3	Busing will not be denied to students not wearing masks. The District will provide masks for students to First Student. Masks will be distributed by First Student to bus drivers. Drivers will distribute masks to students who need them as they board the bus.	CarolAnn DiFabio, Christopher Filoso	9/1	Schools will have masks available and ensure students have masks as they board the bus. Schools will ensure students are wearing a mask when leaving school to board the bus. School staff will use verbal reminders for students and staff on the bus to wear a mask properly.
Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.	1, 2	Busing will not be denied to students not wearing masks. The District will provide masks for students to First Student. Masks will be distributed by First Student to bus drivers. Drivers will distribute masks to students who need them as they board the bus.	CarolAnn DiFabio, Christopher Filoso	9/1	Schools will have masks available and ensure students have masks as they board the bus. Schools will ensure students are wearing a mask when leaving school to board the bus. School staff will use verbal reminders for students.

					and staff on the bus to wear a mask properly.
	3	N/A	N/A	N/A	N/A
Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.	1, 2	The district will ensure special needs students will not be denied transport. The district will provide a list of names of students to bus driver staff. Students not wearing a mask will be required to social distance on the bus. First Student bus staff will monitor students' adherence to social distancing guidelines.	CarolAnn DiFabio, Christopher Filoso	9/1	Schools will have documentation for students who are unable to wear a face covering due to medical needs. This will be communicated with the transportation department.
	3	N/A			N/A
Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.	1, 2	Signs outlining proper PPE usage will be posted on our buses, along with reminders from busing staff. District will share guidance for student PPE care and signs and symptoms of COVID 19 with Principals. Include reminders for families on proper care of PPE and COVID 19 symptoms in district newsletter, on the district website, and in social media.	CarolAnn DiFabio, Christopher Filoso	9/1	Principals will train teachers on district guidance for PPE and symptoms of COVID 19. Teachers will teach expectations to students in class. Principals will monitor and ensure that this is happening school-wide and with fidelity. Schools will allow time for students to practice properly wearing face coverings.
	3	N/A - students will be at home			N/A
Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.	1	The district will review protocols for staff and will review the need to maintain social distancing on the bus. District will share guidance for social distancing with Principals. Principals will train teachers on social distancing. Teachers will teach expectations to students in class. Principals will monitor and ensure that this is happening school-wide and with fidelity. Include reminders for families on social distancing	CarolAnn DiFabio, Christopher Filoso	8/15	Schools will review social distancing protocols with students prior to dismissal. The school will model with a sample seating chart for students showing no more than 1 student per seat or 2 students from the same family per seat using the back of each seat as a barrier and every child wearing a face covering. First Student drivers and aides will create seating charts for each bus route. Reinforce communication of social distancing guidelines for transportation (seating chart) with

		in district newsletter, on the district website, and in social media. For transportation: the district will ensure a seating chart indicates no more than 1 student per seat or 2 students from the same family per seat using the back of each seat as a barrier and every child wearing a face covering. Communicate social distancing guidelines for transportation (seating chart) with families and students.			families and students.
	3	N/A	N/A	N/A	N/A
Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in- person session education when/if the district is not.	1, 2, 3	Transportation, utilizing all social distancing measures, will be provided to applicable students.	CarolAnn DiFabio, Christopher Filoso	9/1	N/A

Social Emotional Well-Being

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.	1, 2, 3	The current plan is posted on the district's website and will be updated on an ongoing basis.	Christine Hoskins-Tardib one	Done	Each school has a school counselor, social worker, and school psychologist assigned to fulfill the actions within the plan.
Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.	1, 2, 3	Advisory Council has been established with appropriate stakeholders. Advisory Council will meet to review and advise on the implementation of the school counseling program.	Christine Hoskins-Tardib one	Ongoing	They meet according to the required timeline.
Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.	1, 2, 3	We have created a webpage on our district website that lists all school/student support resources, mental health, and community resources. Our school staff and families are accustomed to consulting this page for information. We will continue to keep this site updated during reopening and throughout the school year and during building closure. We have school-based clinicians (Cayuga Counseling) in every building, with the exception of Auburn High School, that provide support to our students. For students and families that require referrals for	Student services educators	Ongoing	School-based staff will coordinate referrals for each school site. Post information from the website and the link to the website for mental health and student support resources. Scenario 3 Note: Student services educators will coordinate providing services to students virtually.

		specific needs, we have developed deep partnerships with community agencies that provide mental health, behavioral, and emotional support services to our students. Scenario 3 Note: When buildings are closed, students and staff will continue to have access to student services (school counselors, psychologists, and social workers) and they will take the appropriate action according to our student support practices.			
Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.	1, 2, 3	District will coordinate and support student services educators to provide classroom guidance, individual counseling, group counseling, student support team referrals, community referrals, and/or developmental classroom support.	Camille Johnson Student services educators	9/8	Consult with classroom teachers about student needs and develop classroom guidance lessons as appropriate to the age and grade level. Teach, or co-teach social emotional learning strategies to help students adjust to the changes in their environments. Assist teachers with celebrating individual student resilience (What I did during the virus to be safe). Analyze student work to assess mental health needs (Journals, art work, etc.). Develop classroom guidance lessons on selected topics such as gratefulness, appreciation, etc. Post student work in hallways thanking the cleaning staff, the nurses, doctors, grocery workers, etc. Assist teachers in creating classroom guidance lessons on how to help and interact with others at a safe distance. Provide individual support to students who express fears, loss, anxiety and/or signs of depression. Refer students to outside counseling as needed. Provide safe, social distancing for group counseling. Observe and talk to students who may have signs of abuse or neglect.

					Use referral processes to secure help for the student and family. If in a virtual situation, staff will still conduct student-focused meetings. Assist teachers with behavioral concerns and counsel students to determine root causes.
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School Schedules

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.	1	The district will provide schools guidance on components and minutes per content for a master schedule.	Sarah Cupelli	7/1	Schools will develop a master schedule including all core components and meeting time requirements.
	2	The district will provide guidance on A/B, 2 day/week, student schedules for hybrid learning. Students will have 3 days of remote learning per week.	Sarah Cupelli	8/31	Schools will work with teachers to implement A/B, 2 day/week, student schedules for hybrid learning. Schools will post schedules for remote learning days in Google Classroom. On in-person days students will bring home any necessary materials and resources for remote learning days. Student attendance will be taken through google classroom access and work completion on remote learning days.
	3	The district will provide guidance on required components for weekly schedules for distance learning.	Sarah Cupelli	8/31	Schools will work with teachers to implement weekly schedules for distance learning including all required components. Classroom schedules will be posted in Google Classroom. Student attendance will be taken through google classroom access and work completion during distance learning.

Attendance and Chronic Absenteeism

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.	1, 2	The district will establish protocols and procedures for taking daily attendance. The district will establish protocols for monitoring student attendance and creating action plans to support students with attendance concerns.	Tom Bunn, Building Principals, Teachers	9/1	Schools will ensure daily attendance is recorded in SchoolTool. School attendance teams will monitor students attendance, create action plans for at risk students and monitor those plans.
	2, 3	The district will implement a protocol to use virtual tools to take attendance. The district will provide guidance to schools about who will log attendance in SchoolTool based on exit tickets. All school's will establish attendance teams to address chronic absenteeism and create action plans for students.			Elementary: Teachers will give a daily exit ticket and then manually record daily attendance. Secondary: Teachers will hold asynchronous class everyday. There will be an exit ticket at the end of each class, which will serve as the attendance record. School attendance teams will meet virtually to monitor student attendance and action plans.

Technology and Connectivity

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.	1, 2, 3	Survey to students and teachers was deployed in July 2020 and it was determined the approximate percentage of devices and high-speed internet hotspots were needed. The District purchased additional student devices and high-speed hotspots to accommodate both students and teachers. District is responsible to deploy, collect and analyze student/teacher results from the survey.	Thomas Bunn	8/31	Schools will encourage and promote families to complete surveys. Schools will use survey data to support individual families.
Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.	1	N/A	N/A	N/A	N/A
	2, 3	Based on our survey responses, we have enough devices and high-speed internet hotspots to provide to students and teachers who do not have sufficient access. In June/July of 2020 the District purchased additional hotspots, devices, and chargers to provide for breakage, lost/stolen devices throughout the 2020-21 school year. District will coordinate with Building Principals to devise and communicate a device pick up procedure.	Thomas Bunn	8/31	Building Principals will implement and communicate device pickup schedules to families.
Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.	1,2,3	The District continues to build teacher capacity with the use of web-based tools to support in-person and virtual learning. The District's Technology Mentors provide ongoing Instructional Technology Professional Development in the areas of GSuite, Lesson/Content Creation, Video Conferencing, etc. District will continue to utilize technology mentors to provide ongoing support/professional development.	Thomas Bunn	8/31	Building Principals will provide release time for campus Tech Mentors to provide support for virtual learning and web-based tools.

	2, 3	Curriculum will be primarily available through Google Classroom. Curriculum can be downloaded to a District issued device and presented to the student at home without the use of sufficient internet connectivity. District will provide all grade level/content area teachers and students access to all necessary hardware/software tools to ensure success in a remote learning environment.	Thomas Bunn	8/31	Building Principals will provide release time for campus Tech Mentors to provide support for virtual learning and web-based tools.
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Teaching and Learning

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.	1	The district will have a plan for 100% in person learning.	Jeff Pirozzolo	7/31	The school will have a plan for 100% in person learning.
	2	The district will have a plan for hybrid instruction adhering to safety and social distancing guidelines. The district will 'cohort' elementary students in classrooms. This means that students will spend the entirety of their day and secondary students to the extent possible with the same group of students and not attend class in other classrooms throughout the building. Cohorts will be limited to 12-14 students depending on the size of the teaching space to ensure compliance with social distancing guidelines.	Jeff Pirozzolo	7/31	The school will have a plan for hybrid instruction adhering to safety and social distancing guidelines. Elementary schools will create classes and schedules to ensure students are in a 'cohort'. This means that students will spend the entirety of their day with the same group of students and not attend class in other classrooms throughout the building. Teachers will rotate between cohorts as necessary. Secondary schools will create classes and schedules to ensure students are in a 'cohort' to the extent possible.
	3	The district will have a plan for 100% distance learning. The district has a virtual assessment calendar to ensure we are able to collect baseline student achievement data, target instruction based on student need and progress monitor student learning during distance learning.	Jeff Pirozzolo Sarah Cupelli	7/31	The school will have a plan for 100% distance learning. The school will follow the virtual assessment calendar.
Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.	1	The district curriculum and scope and sequence align to the NYS Learning Standards.	Sarah Cupelli	7/31	School leaders will hold teachers accountable for implementing the district approved curriculum and staying on pace with the scope and sequence.
	2	The district curriculum and scope and sequence for hybrid learning are aligned to NYS Learning Standards.	Sarah Cupelli	7/31	School leaders will hold teachers accountable for implementing the district approved curriculum during hybrid learning.
	3	The district curriculum and scope and sequence for distance learning are aligned to NYS Learning	Sarah Cupelli	7/31	School leaders will hold teachers accountable for implementing the district approved curriculum

		Standards.			during distance learning.
Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in- person, remotely or through a hybrid model of instruction	1	The district will create guidelines and expectations for in-person instruction. Instruction includes whole group, small group teacher led, teacher-student conferencing, collaborative and independent practice. District team will meet with the Teachers Union to coordinate guidelines and expectations for how teachers are engaging with students, work day, etc. Create a sample schedule for teachers to support school leaders with communicating expectations.	Jeff Evener	8/15	The schools will create a system of accountability for teacher and student interactions. Principals will monitor individual teacher schedules that will be posted weekly.
	2	The district will create guidelines and expectations for regular interaction during hybrid learning: • All student engagement done through synchronous office hours/scheduled touchpoints. • Teacher led instruction done through asynchronous videos, etc.	Jeff Evener	8/15	The schools will create a system of accountability for teacher and student interactions during hybrid learning. Principals will monitor individual teacher schedules that will be posted weekly. Principals will check-in with individual teachers during Friday Planning sessions + support district initiatives .
	3	The district will create guidelines and expectations for regular interaction during distance learning.	Jeff Evener	8/15	The schools will create a system of accountability for teacher and student interactions during distance learning. Schools will ensure distance learning includes direct teacher instruction, small group instruction and individual student contact and feedback. Principals will monitor individual teacher schedules that will be posted weekly. Principals will monitor individual teacher schedules that will be posted weekly. Principals will check-in with individual teachers during Friday Planning sessions + support district

					initiatives.
Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students./Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school's charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers .	1	All students will be provided the necessary resources to access the curriculum. Targeted small group, teacher led instruction and individual student conferencing will occur daily/ weekly.	Sarah Cupelli	9/8	Schools will ensure students are provided resources they need to access the curriculum. Resources may include: - Materials (Handouts, manipulatives, content aligned resources to support learning) - Curriculum can be downloaded to a District issued device and presented to the student at home without the use of sufficient internet connectivity.
	2	The district will conduct a family survey and provide all students with technology and internet access as needed for hybrid learning. The district will provide professional development for staff and families.	Tom Bunn	9/8	Schools will develop a system for distribution of devices. Schools will ensure distance learning includes direct teacher instruction, small group instruction and individual student contact and feedback.
	3	The district will conduct a family survey and provide all students with technology and internet access as needed for distance learning. The district will provide professional development for staff and families.	Tom Bunn	9/8	Schools will develop a system for distribution of devices. Schools will ensure distance learning includes direct teacher instruction, small group instruction and individual student contact and feedback.
Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for	1, 2, 3	Coordinated communication with the available tools (Mass Calling Systems, Email, Social Media, Website) utilized by the district to ensure the same message is being received by parents and school staff. Consider the superintendent as the hub of communication with building leaders as channels to disseminate information.	Supt. Pirozollo	9/1	Schools will coordinate with the district for robo call messages going out to all families.
	2	The district approved communication tools for hybrid learning will be listed on the district website.	Tom Bunn	7/23	Schools will remind staff to communicate with families through district approved communication tools during hybrid learning.

students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).					
	3	The district approved communication tools for distance learning will be listed on the district website. The district will work with teachers to establish a set aside amount of time for office hours for families.	Tom Bunn Sarah Cupelli	7/23	Schools will remind staff to communicate with families through district approved communication tools during distance learning. Schools will ensure teachers have office hours that include times families can reach out with questions or concerns.
Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.	1	The district will oversee coordination of planning and accountability with CBO's and agencies and will share the district plan with them.	Michelle Kolceski	7/31	The prekindergarten programs will review the district plan and establish procedures that align to the plan.
	2	The district will oversee coordination of planning and accountability with CBO's and agencies and will share the district plan for hybrid learning with them.	Michelle Kolceski	7/31	The prekindergarten programs will review the district plan and establish procedures that align to the plan for hybrid learning.
	3	The district will oversee coordination of planning with CBO's and agencies and will share the district distance learning plan with them.	Michelle Kolceski	7/31	The prekindergarten programs will review the district plan and establish procedures and protocols for distance learning aligned to the plan.
PE, Arts, and Music	1, 2	Develop plans to implement the physical education, art, and music curriculums that consider the needs of all students. These plans will focus on educational decisions that make all necessary adaptations and modifications required to fully engage all students. District-wide, at the elementary level, specials will 'push into' the classroom to keep students in 'cohorts' with limited travel through common areas.			Provide physical education, art and music through a combination of in-classroom instruction and activities tailored according to available spaces, restrictions on gatherings, and use of shared equipment. Provide professional development for revising curriculum and instruction to align with necessary modifications due to changes in the instructional space, blended learning, and alternative activities. Focus on activities that are teacher led but performed individually and focus on lifetime skills. For example, in physical education focus on fitness activities that use environments other than a fitness center. Utilize individual sports/activities such as mindfulness, tai chi, meditation, taekwondo, step aerobics, Pilates, yoga, strength development, target activities, backyard games, dance (creative/modern dance, aerobic dance, traditional dance), power

					walking, orienteering, geocaching, outdoor education, hiking, orienteering, track and field, and racket games. Allow students to use personal water bottles and provide water bottles as needed. Guard against sharing water bottles. Support social-emotional learning through classroom instruction and utilizing appropriate games and activities. Match the instructional design to the available space; use stations, marked off areas, and staggered participation to ensure separation and distancing between students during activities. For example, put markings on the ground or floor in classes to provide visual cues for maintaining distance to engage in learning. Plan for regular cleaning and disinfecting of all indoor and outdoor facilities and equipment between use by students. Provide individual equipment/art supply kits/instruments for each student whenever possible and plan for increased sanitization between all uses when not possible. When the ability to provide performance based/physical content is limited, consider focusing on cognitive and affective content being delivered in alternate spaces and with alternative methods. Consider reprioritizing the sequence of units and instruction to provide content and learning opportunities that can be delivered outdoors in appropriate weather and other content delivered later in the year through a blended approach. All educators can incorporate additional opportunities for movement in and/or out of the classroom through stretching, seated yoga, and walking outdoor classrooms. Provide sufficient instructional minutes to support standards-based curriculum, student learning
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					expectations, and district goals. Add to class time for materials, tools and/or equipment to be distributed by teacher only or area designated for individual storage and to allow for proper cleaning of materials. Strive to maintain current program of studies and course offerings, within safety precautions. For music, schedule large ensembles into smaller groups throughout the day. Shift curriculum focus to solo and small ensemble work. Shift from a concert format to a recital format. Create virtual performance experiences and assessments. Maintain small homogeneous groupings of students for instruction. Continue full access to beginning experiences in the arts, music and athletic realms. Use on-line apps or platforms for student work (e.g., SeeSaw, Artsonia, Google Classroom, Flip Grid, SmartMusic, Sound Trap, Acapella, museum collections, painting/drawing platforms), video displays (e.g., YouTube), and slides (e.g., Google Slides, PowerPoint). Physical Education: for further resources consult NYS AHPERD and SHAPE. For handling musical instruments: consult the National Association for Music Education's COVID-19 Instrument Cleaning Guidelines.
	3	The district will share sample schedules for virtual learning which will include PE and the Arts.			Create virtual performance experiences and assessments. Use on-line apps or platforms for student work (e.g., SeeSaw, Artsonia, Google Classroom, Flip Grid, SmartMusic, Sound Trap, Acapella, museum collections, painting/drawing platforms), video displays (e.g., YouTube), and slides (e.g., Google

					Slides, PowerPoint).
Career and Technical Education (CTE)	1	The District will provide schools guidance on the schedule of the host site in order for schools to schedule students.	Sarah Cupelli	8/15	Schools will schedule students according to the scheduling needs of the host site. Schools will establish transportation to the host site.
	2	The District will provide schools guidance on the schedule of the host site in order for schools to schedule students. The District will plan with the host site for full day instruction at the host site to eliminate the possibility of students returning and disrupting a student 'cohort'.	Sarah Cupelli	8/15	Schools will schedule students according to the scheduling needs of the host site. Schools will establish transportation to the host site.
	3	The District will collaborate with the host site to plan for virtual learning needs.	Sarah Cupelli	9/1	Schools will communicate with the host site to monitor student engagement in virtual learning.

Special Education

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.	1	The district will ensure there is the physical space to accommodate all students with social distancing.	Jeff Pirozzolo	9/1	The buildings will develop a schedule that allows Special Education students to attend class with their General Education peers for Co-Teaching, Consultant Teacher and Resource Room services.
		The district will provide alternative instructional space as needed to accommodate daily instruction for the 12:1:1, 12:1:4, 12:1:3:1 and 8:1:1 classrooms.	Babette Valentine Brandi Wicks Erick Francisco	8/21	The buildings will develop a schedule that allows Special Class students to attend their Special Class assignments daily with push-in to General Education classes on an individual basis.
		The district will provide appropriate staffing to ensure coverage for all groups of students.	Jeff Pirozzolo		
	2	The district will create a set of defined teacher expectations for all levels of Special Education services.	Babette Valentine Brandi Wicks	9/1	Building leaders will work with the Director of Facilities and Special Education Directors to identify any necessary alternative classroom space in their building that is needed.
		The district will ensure there is the physical space to accommodate all students with social distancing.	Jeff Pirozzolo	7/31	Buildings will create schedules in accordance with the district model, which will include Special Education students attending class with their General Education peers. .
		The district will provide alternative instructional space as needed to accommodate daily instruction for the 12:1:1, 12:1:4, 12:1:3:1 and 8:1:1 classrooms.	Babette Valentine Brandi Wicks Erick Francisco	8/21	The buildings will develop a schedule that allows Special Class students to attend their Special Class assignments daily with push-in to General Education classes on an individual basis.
		The district will provide appropriate staffing to ensure coverage for all groups of students.	Babette Valentine Brandi Wicks	9/1	Building leaders, in collaboration with department leaders will reinforce the expectations of service providers during virtual learning.
		The district will create a set of defined expectations for Special Education provider roles in virtual learning.	Babette Valentine Brandi Wicks	9/1	Building leaders will work with the Director of Facilities and Special Education Directors to identify any necessary alternative classroom space in their building that is needed.
		The district will create a set of defined expectations for Special Education provider roles in virtual learning.	Babette Valentine Brandi Wicks	9/1	Building leaders, in collaboration with Department leaders, will communicate and monitor instruction to ensure that Special Education students are participating in virtual learning with their General Education peers and that Special Education teachers are present to provide support and services according
		District team will meet with the Teachers Union to coordinate guidelines and agreed upon			

		expectations.			to expectations.
Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.	1	The district will monitor IEP's for program and service compliance. The district will communicate the expectation that CSE meetings will occur within required timelines. The district will provide time and space for all committee members to attend CSE meetings in accordance with timelines set forth in the Special Education regulations.	Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks Jeff Pirozzolo	On Going 9/1 9/1	CSE chairs and psychologists will schedule and hold CSE meetings within required timelines, in person or virtually.
	2	The district will monitor IEP's for program and service compliance. The district will communicate the expectation that CSE meetings will occur within required timelines. The district will revise department created, service tracking spreadsheets to share with teachers, providers and principals. The district will communicate the expectation that required progress monitoring and progress reports are completed within required timelines. Students enrolled in 8:1:1 and 12:1:1 special class will attend four days out of week; not on A/B schedule.	Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	9/1 9/1 9/1 9/1	CSE chairs and psychologists will hold CSE meetings within required timelines either in person or virtually. Building leaders, in collaboration with Department leaders will communicate and monitor the completion of tracking spreadsheets, progress reports, and regular progress monitoring. Building leaders will schedule students enrolled in 8:1:1 and 12:1:1 daily.
	3	The district will revise department created, service	Babette	9/1	CSE chairs and psychologists will hold virtual CSE

		tracking spreadsheets to share with teachers, providers and principals. The district will communicate the expectation that CSE meetings will occur within required timelines. The district will develop a common tracking sheet of hard to reach families.	Valentine Brandi Wicks Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	9/1 9/1	meetings within required timelines. Building leaders, in collaboration with Department leaders will communicate and monitor the completion of tracking spreadsheets, progress reports, and regular progress monitoring. Building leaders will ensure all attempted contacts are documented and facilitate ongoing activities to reach each family.
Each school and/or district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.	1	The district will make information regarding community resources and supports available on their website. The district will post the New York State Procedural Safeguards Notice: Rights for Parents of Children with Disabilities, Ages 3-21 on the district website, Special Education page.	Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	8/15 8/15	Building leaders will communicate to staff the availability of resources on the special education page of the district website. Building leaders and staff will provide parents with these resources as needed.
	2	The district will make information regarding community resources and supports available on their website. The district will post the New York State Procedural Safeguards Notice: Rights for Parents of Children with Disabilities, Ages 3-21 on the district website, Special Education page.	Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	8/15 8/15	Building leaders will communicate to staff the availability of resources on the special education page of the district website. Building leaders and staff will provide parents with these resources as needed.
	3	The district will make information regarding community resources and supports available on the district website, Special Education page. The district will post the New York State Procedural Safeguards Notice: Rights for Parents of Children with Disabilities, Ages 3-21 on the district website, Special Education page.	Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	8/15 8/15	Building leaders will communicate to staff the availability of resources on the special education page of the district website. Building leaders and staff will provide parents with these resources as needed.

Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.	1, 2, 3	District leaders will meet with outside program providers to communicate plans and expectations for services and programs.	Babette Valentine Brandi Wicks Mark Sabine Michelle Kolceski	8/31	N/A
Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.	1	The district will ensure appropriate number of staff to provide necessary services.	Jeff Pirozzolo	9/1	Building leaders will create a master schedule that includes the provision of special education and related services.
		The district will communicate expectations that all accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's.	Babette Valentine Brandi Wicks	9/1	Building leaders, in collaboration with department leaders, will communicate the expectations that all accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's.
		The district will provide necessary staffing and devices as per IEP's.	Jeff Pirozzolo	9/1	Building leaders will work in conjunction with department leaders to monitor the provisions of accommodations, modifications, supplementary aids and services and assistive technology as required by IEP's. Building leaders will coordinate the staffing needs to provide testing accommodations as needed.
	2	The district will ensure the appropriate number of staff are assigned to provide necessary services.	Jeff Pirozzolo	9/1	Building leaders will create a master schedule that includes the provision of special education and related services.
		The district will communicate expectations that all	Babette	9/1	Building leaders, in collaboration with department

		accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's. The district will provide necessary staffing and devices as per IEP's. The district will develop a protocol for teletherapy to provide consistency of related services Ensure trained staff is available to provide testing accommodations.	Valentine Brandi Wicks Jeff Pirozzolo Babette Valentine Brandi Wicks	9/1 9/1	leaders, will communicate the expectations that all accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's. Building leaders will work in conjunction with department leaders to monitor the provisions of accommodations, modifications, supplementary aids and services and assistive technology as required by IEP's in both in person and virtual format. Building leaders will coordinate the staffing needs to provide testing accommodations as needed.
	3	The district will communicate expectations that all accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's. The district will provide necessary devices for special education students. The district will ensure that staff is appropriately trained to provide accommodations, modifications, supplementary aids and services and assistive technology in a virtual format. The district will develop a protocol for teletherapy to provide consistency of related services. The district will ensure trained staff are available to provide testing accommodations.	Babette Valentine Brandi Wicks Tom Bunn Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks Babette Valentine Brandi Wicks	9/1 On Going 9/1 9/1 9/1	Building leaders, in collaboration with department leaders, will communicate the expectations that all accommodations, modifications, supplementary aids and services and assistive technology are provided as required by IEP's. Building leaders will work in conjunction with department leaders to monitor the provisions of accommodations, modifications, supplementary aids and services and assistive technology as required by IEP's in both in virtual format. Building leaders will coordinate the staffing needs to provide testing accommodations as needed.

Bilingual Education and World Languages

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID-19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.	1	Identify students enrolled in AECSD that may be identified as ELL students. Ensure ENL teachers complete NYSITELL within identified time limits.	Central Registrar and ENL teachers		Complete NYSITELL screenings, evaluate documents, and determine eligibility for ENL support.
	2	Identify students enrolled in AECSD that may be identified as ELL students. Ensure ENL teachers complete NYSITELL within identified time limits.	Central Registrar and ENL teachers		Complete NYSITELL screenings, evaluate documents, and determine eligibility for ENL support.
	3	Continue to meet mandated requirements.	ENL teachers		Complete NYSITELL screenings, evaluate documents, and determine eligibility for ENL support.
Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school's charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.	1	Review ELL students' most recent proficiency levels and continue to meet mandated requirements.	ENL teachers	9/1	ENL teachers collaborate and plan instruction with classroom teachers. Students at Commanding level of proficiency within two years of exiting ELL status continue receiving Former ELL services in form of Integrated ENL or other Former ELL services.
	2, 3	Review ELL students' most recent proficiency levels and continue to meet mandated requirements.	ENL teachers	9/1	ENL teachers collaborate and plan instruction with classroom teachers. Students at Commanding level of proficiency within two years of exiting ELL status continue receiving Former ELL services in form of Integrated ENL or other Former ELL services. Provide and utilize technology to continue instruction and online learning.
Each school and/or district reopening plan must ensure the maintenance of regular communication with	1, 2, 3	Continue or increase support to families in their identified preferred language.	Building principals and ENL teachers		Establish a line of communication with students and their families to share regularly about assignments, curriculum, or other updates, ensuring their needs are being met.

parents/guardians of ELLs to ensure that they are engaged in their children's education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication					
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Teacher and Principal Evaluation System

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.	1	District will follow the APPR plan approved by the New York State Education Department. District will negotiate with the Teachers' Union to update the plan as agreed upon.	Jeff E.	9/1	Schools will follow the approved APPR plan.
	2	District will follow guidance from the New York State Education Department regarding implementation and based on any waivers allocated.	Jeff E.	9/1	Schools will follow District guidance for any adjustments to the plan.
	3	District will follow guidance from the New York State Education Department regarding implementation and based on any waivers allocated.	Jeff E.	9/1	Schools will follow District guidance for any adjustments to the plan.

Certification, Incidental Teaching, and Substitute Teaching

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.	1	District will ensure all teachers hold appropriate certification for grade level and content areas. Student and substitute teaching will occur following distancing guidelines set forth by the CDC, DOH, NYSED, and CCDOH.	Jeff E.	9/1	School Building Principals will follow guidelines provided by Human Resources.
	2	In order to meet social distancing guidelines, teachers may be required to teach outside of their area of certification if allowed in guidance from New York State. Student and substitute teaching will occur following distancing guidelines set forth by the CDC, DOH, NYSED, and CCDOH.	Jeff E.	9/1	School Building Principals will follow guidelines provided by Human Resources. School Building Principals will adjust teacher schedules to ensure coverage at all times.
	3	In order to meet individual student needs, teachers may be required to teach outside of their area of certification if allowed in guidance from New York State. Student teaching will continue with virtual instruction.	Jeff E.	9/1	School Building Principals will follow guidelines provided by Human Resources. School Building Principals will adjust teacher schedules to meet individual student needs.

Athletics and Extracurricular Activities

Assurance	Scnr.	District Actions	Owner(s)	Date	School Guidance
Athletics	1, 2	Follow all CDC, state, and local guidelines related to social distancing and disinfecting areas and equipment used in athletics. Develop plans to implement, to the greatest extent possible, athletic programs that will maximize student involvement. As further guidance related to any of these areas is developed, it will be shared as it is released.			Plan for regular cleaning and disinfecting of all indoor and outdoor facilities and equipment between use by students. Allow students to use personal water bottles and provide water bottles as needed. Guard against sharing water bottles. Maintain proper spacing of at least 12 feet when students are working at maximum cardio-vascular capacity. Do this by scheduling these activities in auditoriums, outdoors, cafeterias, gyms or other large spaces. For further considerations on interscholastic athletics and activities, consult the guidance provided by NYSPHSAA and NFHS.
	3	N/A	N/A	N/A	N/A
Extracurricular Activities	1, 2	Follow all CDC, state, and local guidelines related to social distancing and disinfecting areas and equipment used in extracurricular activities. Develop plans to implement, to the greatest extent possible, extra-curricular programs that will maximize student involvement. As further guidance related to any of these areas is developed, it will be shared as it is released.			Plan for regular cleaning and disinfecting of all indoor and outdoor facilities and equipment between use by students. Allow students to use personal water bottles and provide water bottles as needed. Guard against sharing water bottles. Maintain proper spacing of at least 12 feet when students are working at maximum cardio-vascular capacity, singing or performing wind instruments. Do this by scheduling these activities in auditoriums, outdoors, cafeterias, gyms or other large spaces. Focus on maximizing distancing for instruments that require blowing or for singing, compared with string and percussion instruments. For handling musical instruments: consult the National Association for Music Education's

					COVID-19 Instrument Cleaning Guidelines.
	3	N/A	N/A	N/A	N/A